

Town of Colrain
Select Board Meeting
55 Main Road/Town Office Building
7:00 P.M.
MINUTES OF January 26, 2015

Present: Mark Thibodeau, Eileen Sauvageau, Jack Cavolick

Absent Jack Cavolick

Others Present Michael Slowinski, Paula Harrison – Collector/Treasurer, Kevin Fox – Town Coordinator, John Ryan and Linda Overing – Breezeway Farm Consulting.

Meeting was called to order by Chairman Eileen Sauvageau at 7:00 PM.

Appointments **Highway Department Update**
Scott postponed to the next meeting.

Gary Pelletier – 43 Archanbo Road Issue
Gary Pelletier postponed to the board next meeting.

New Business **Kevin French Request to be appointed to Zoning Board of Appeals**
Kevin French will not be able to attend this evenings meeting. Will reschedule to next meeting.

Chapter 90 Project Request
Kevin informed the Board that the Town has not received a contract to sign the Weston and Sampson for this work yet. This will be brought to the next meeting.

Office Clerk Position – Hiring Procedure
Kevin asked the Board if they would like to continue with the same hiring procedure as in the past. Discussion on the whether the current process works well. Eileen asked what other towns do when a job is posted. Kevin informed the Board that Buckland has a screening committee and discussed the make-up of the committee and how the hiring process works. The office Clerk position should be filled quickly. Kevin explained that the current process is not a quick process. Mark stated that maybe the process should be streamlined. There was discussion on how long the current process has been used. Discussion on how a new interview process could work. Discussion on the duties of the office clerk position and when interviews can be scheduled. They Board will set up a meeting for next week for interviews.

Unanticipated **Appointment of a Part-Time Position to the Transfer Station**
Kevin informed the Board that Scott Sullivan – Highway superintendent has recommended hiring and appointing Craig Underwood Jr to the part time temporary position for Craig Underwood, the town’s current employee.
MOVED: Mark Thibodeau moved to appoint and hire Craig Underwood Jr for a part-time position to the transfer station, Eileen Sauvageau seconded and it was voted unanimously.

Public Hearing – Community Development Block Grant Application

Eileen Sauvageau opened the meeting at 8:00 pm. Linda reviewed the cost estimates with the Board. Even with the changes from the last meeting the costs come in at the same level. Linda informed the Board that the walk thru was productive. The Board was presented with a copy of the application to review. The Board reviewed and signed the application as voted per last meeting on January 12, 2015. Linda informed the Board that in finalizing the application we are collecting letters of support from the residents on Church Street. Linda informed the group that a letter would be the best form to include in the application. These letters are needed by the end of next week.

MOVED:Mark Thibodeau moved to close the public hearing at 8:08pm, Eileen Sauvageau seconded and it was voted unanimously.

MOVED: Mart Thibodeau moved to adjourn the meeting at 8:10 PM, Eileen Sauvageau seconded voted unanimously.

Respectfully submitted,

Paula Harrison
Office Clerk

Accepted by the Board of Selectmen

Eileen Sauvageau - Chairman

Mark Thibodeau

Absent
Jack Cavolick

Documents

- Email from Kevin French to be considered for the ZBA
- Application for employment for Craig Underwood Jr – Transfer Station