

Town of Colrain
Selectboard Meeting
55 Main Road/Town Office Building
7:00 P.M.

MINUTES OF NOVEMBER 5, 2012

Present: Mark Thibodeau, Eileen Sauvageau and Duane Scranton.

Others Present: Mykayla Coburn, Don Fish, Scott Sullivan – Highway Superintendent, Leigh Morrell, Bob Ramirez, Richard and Amy Herzig, Tony Palumbo Leah Coburn, Paula Harrison – Office Clerk, Kevin Fox – Town Coordinator

Meeting was called to order at 7:00 PM

Minutes: Meeting Minutes October 15, 2012
MOVED: Eileen Sauvageau moved to approve the minutes from October 15, 2012 as written, Duane Scranton seconded. It was voted unanimously.

Warrants: Vendor Warrants
The Selectboard approved the warrants.

Pole Hearing Pole Hearing
Pole hearing was called to order at 7:05 PM.

Don Fish from Western Mass Electric Company explained to the Selectboard the placement of a new pole on Van Nuys Road.

MOVED: Eileen moved to approve the request from Western Mass Electric in accordance to MGL Ch. 166, Sec. 22, to relocate poles and wires, cables and fixtures to provide service to Mark Scranton's new home at 22 Van Nuys Road, Mark Seconded. Eileen and Mark voted in favor, Duane abstained from voting.

Pole hearing was closed at 7:10 PM

Appointment: Volunteer Recognition – Town Hall Roof Project
Mark presented Certificates of Appreciation to some of the people who helped with the Town Office Roof Projects. Thom Griffin, Amy and Richard Herzig, and Leigh Morrell were presented with certificates. Kevin explained that the cost of the roof was around \$10,000 to \$11,000 which was much less than the town budgeted. Kevin informs the board that Jack Cavolick deserves a lot of credit because he did a lot of the organizing of supplies.

FEMA Hazard Mitigation Grant
Kevin explained that the town submitted three grants and FEMA picked one. It was the stream bank stabilization project on Jacksonville Road. Scott Sullivan explained the scope of the work to the selectmen. Kevin explained that Franklin Regional Council of Governments wants to know if the Town would like to go forward on this FEMA grant. FEMA will pay 75% and the Town 25% which is estimated at \$81,000. The Town can pay for this out of chapter 90 funds. Scott

Sullivan does support this project. Discussion on the estimated cost of the project.

MOVED: Eileen Savaugau moved to inform FRCOG to move ahead with the Hazardous Mitigation Project, bank stabilization project on Jacksonville Road, Duane Scranton seconded and it was voted unanimously.

Not Anticipated
At time of posting

Highway Update – Scott Sullivan – Highway Superintendent

Scott Sullivan gave the Selectmen Highway updates. The roads have been graded, trucks are being prepared for the possible upcoming storm. The trucks have received a protective undercoating. When the guardrails are installed in town the work from the Hurricane Irene will be completed. Scott informed the board that he has received a letter from the FCSWD informing the town of our annual cost for two roll off boxes for the Transfer Station. Scott informed the board that this is something the town already does and wanted to keep the board up to date. Discussion followed on current roll off box the Town currently owns.

Appointment

Mykayla Coburn – FCRTSD Proposal to Provide Lighting Upgrades to Smith Bridge

Kevin introduced Mykayla, she is here for her senior project from the Franklin Technical School and will explain the project. Mykayla explained the three options for improved lighting the Arthur D. Smith Bridge.

Option 1. Repair what is there and replace with LED lights new led bulbs and fix the ones outside that are hanging and need repaired

Option 2. Same as the 1st option and added showcase lighting inside and hide it up in the beams which will enhance the inside of the bridge.

Option 3. The improvements from Option 1 and 2 and the addition of solar panels, which will be more expensive but will pay for itself over time. There will be an occupancy sensor and time delay. Total cost \$2,000 to \$3,000.

Discussion with the Selectmen regarding the placement and how many solar panels there may be and how this project will be paid. Kevin informs the board that he has spoken to the Historic Commission and there is The Smith Bridge Donation Fund and can be used at the direction of the selectmens with concurrence from the Historic Commission.

Discussion on how this lighting will be different from the current lighting. Mykayla informed that the lights will be brighter with showcase lights up inside the bridge. The lights can be adjusted for brightness and will be on sensors so it will be a deterrent to vandalism.

MOVED: Eileen Savaugau moved to approve Option 3 at the discretion of the Historical Commission, Duane Scranton seconded and it was voted unanimously.

New Business

Approve and Sign Letter of Thanks to the Colrain Firefighters' Association

Kevin explained he put together a letter of thanks to the Colrain Firefighters Association.

MOVED: Eileen Savaugau moved to send this letter of appreciation to the CFA, Mark Thibodeau seconded and it was voted unanimously.

Approve/Sign Mass. Standard Contract COA Formula Grant

Kevin explained that the COA received the Grant which was applied for earlier this year. Your signatures are needed to move this forward.

MOVED: Eileen Savaugau moved to approve and sign the contract for the COA Formula Grant, Duane Scranton seconded and it was voted unanimously.

Appoint Citizen Advisory Committee Member (CDBG)

Kevin explained he has received a letter from the Housing Authority asking to appoint a person to the Citizen Advisory Committee. The selectmen reviewed the letter and would like Kevin to ask Joan Rockwell of the Planning Board if she is interested in this position. Tabled to next meeting.

Approve/Sign Mass. Standard Contract MEMA Grant

Kevin explained this MEMA grant is the one that the Town gets annually for being in the Vermont Yankee zone. It is for a total of \$7,500. \$2500 to supplement the Emergency Management Directors salary for work related to the power plant, and \$5,000 is discretionary monies to be used for emergency management purposes.

MOVED: Eileen Sauvageau we agree to the contract for the MEMA grant for a total of \$7,500 , Duane Scranton seconded and it was voted unanimously.

Approve/sign Mass. Standard Contract MEMA Grant

Kevin explained it is a state contract that was misplaced at the MEMA office. It just needs to be signed because you have already voted to sign at a prior meeting.

Approve/Sign Short-Term Borrowing

Kevin explained this is costs associated with Hurricane Irene and is money that will be partially reimbursed by FEMA and MEMA. Kevin does not expect reimbursement by FEMA and MEMA until next year.

MOVED: Eileen Sauvageau we accept the bid from Unibank for \$784,000 for the period 11/21/12 to 11/21/13 at .5% interest, Duane Scranton seconded and it was voted unanimously.

Not anticipated
At time of posting

Cultural Council Grant Money received from the State

Kevin explained that this is a yearly contract for Cultural Council Grant money to receive \$3,870 and this would allow the State to release the funds.

MOVED: Eileen Sauvageau moved we accept the grant from the State for the amount of \$3,870, Duane Scranton seconded and it was voted unanimously.

Reimbursement for Chapter 90 paving work recently completed

Kevin explained that this needs to be signed to be reimbursed for all the paving work done through chapter 90. This application was already approved by the Board at a previous meeting. This form is an additional form required for the submission.

Not anticipated
At time of posting

Tony Palumbo – Regarding Memorial Hall Purchase

Tony discussed with the Selectmen the possibility of purchasing Memorial Hall for the storage of his equipment. He is also interested in the building itself. Discussion on the condition of the building and that its use would be limited. Need to discuss this with the Building Inspector. Tony thinks that Memorial Hall could have a future as a gallery and would try to get other artists interested in the

space. Tony is interested in renting the property and will talk to the Building Inspector this week.

Tony is negotiating with Pine Hill Orchard on selling his pizza from that location. He asked the Selectmen if the liquor license issued to Mike and Tony's Pizzeria would be applicable at Pine Hill Orchards if he begins serving pizza there. Tony was advised that the license applies to the property so he would have to get a new one.

Selectmen would like to see a financial plan and clear intention of use for any potential buyer. The Selectmen will look into the possibility of renting or selling the property and talk to the Building Inspector on his concerns. Kevin would be able to have some answers in two weeks at the next meeting. No Action Taken

Old Business

Authorize Use of Program Income for Emergency Housing Rehab. Project thru FCRHRA

Kevin obtained answers from the Housing Authority. They do not want to be in the situation of explaining every request that is brought before them. Kevin looked into the pellet stove and the Housing Authority will not pay for alternative heating source. The Housing Authority sees this proposal as the best solution. Discussion on where the money for this request is coming from. This is being done as an emergency repair.

MOVED: Eileen Sauvageau moved that we allow \$12,800 to go toward the heating needs of this household in the form of a loan, Duane Scranton seconded and it was voted unanimously.

FCRHA Contact

Kevin explained that Town of Greenfield has withdrawn their proposal for Housing Authority Services. Robin Sherman from FCRHA would like to come to your next meeting and speak to you regarding a potential Housing Authority contract.

Economic Development Committee

Will be discussed at a later date.

Town Coordinator's update

Kevin updates the selectmen on the change in the highway department working hours. Winters hours 5 days a week from 6 am to 2 pm. The selectmen would like Kevin to look into this to see what the original hour change was from earlier selectmens meetings.

There will be a Vermont Yankee Table Top exercise on November 15, 2012 at 5:30 – 9:30.

The Town Website is up and running.

The police cruiser was damaged in the rear quarter panel. The Selectmen would like to talk to Chief Haskins at the next meeting to discuss the cruiser accident and a court incident.

Phoebe Walker has requested to come to your next meeting to discuss the Health initiative.

Requests for departmental budgets will be sent out on December 3rd to be returned by December 31st.

MOVED: Eileen Sauvageau moved to adjourn the meeting at 8:37 PM. Seconded by Duane Scranton and it was voted unanimously.

Respectfully submitted,

Paula Harrison
Office Clerk

Documents

- Meeting Minutes 10-15-2012
- Payroll and Vendor Warrants
- Pole Hearing – Western Massachusetts Electric company – Van Nuys Road
- Letter to Firefighters’ Association regarding donation
- COA Formula Grant – Commonwealth of Massachusetts – Standard Contract
- Letter from FCRHRA – Citizen Advisory Committee
- MEMA Grant – Commonwealth of Massachusetts – Standard Contract
- MEMA 2010 EMPG Settlement agreement
- Short term borrowing – BAN renewal – Emergency Hurricane Damage
- Letter from Town of Greenfield – Housing rehabilitation
- Mass DOT – Chapter 90 contract – final report
- Letter Mass Cultural Council Grant allocation for FY13