

Town of Colrain  
Select Board Meeting  
55 Main Road/Town Office Building  
5:30 PM  
**Minutes of September 10, 2018**

Present: Mark Thibodeau, Eileen Sauvageau, Jack Cavolick

Others Present Colleen Worden –Office Clerk, Kevin Fox-Town Coordinator, Diane Broncacco, Police Chief Chris Lannon, James Hunkler

Eileen Sauvageau opened the meeting at 5:30.

**Jenna Day-RCAP-Update on USDA Funding Opportunities:**

Jenna attended the meeting to give an update on RCAP Solutions and has provided the Board with a preliminary report. She explained that they have proposed to assist the Board of Selectmen as facilitators to an adhoc oversight committee to study the treatment of the waste from a possible Colrain Center Wastewater District at no cost to the town.

**MOVED:** Jack Cavolick moved to sign the agreement with RCAP Solutions. Mark Thibodeau seconded. Voted unanimous.

**Full-Time Police Officer Appointment:**

Chief Lannon and Officer James Hunkler attended the meeting to discuss the full time officer position. Kevin pointed out that if the town were to hire Mr. Hunkler as a full-time officer and while he is attending the police academy the officer would be entitled to the same benefits as any other town employee such as vacation, sick time, personal and bereavement. Discussion ensued. The board had a few questions and asked Kevin to send an email to Town Counsel and bring them back to the next meeting.

**Request By Davenport Construction to Utilize Town Yard as Temporary Staging Site:**

Kevin explained to the Board that Davenport Construction is requesting permission to store some of their equipment behind the Fire Station temporarily while work is being done on the Heath Road Bridge. The Board asked Kevin to request Davenport provide an insurance certificate naming the town as an additional insured.

**Commonwealth of Mass- Standard Contract Form-Adamsville Road Culvert Replacement Municipal Assistance Grant:**

Kevin explained to the board the shortfall of the grant.

**MOVED:** Mark Thibodeau moved to accept the DER Culvert Municipal Assistance Grant. Eileen Sauvageau seconded. Voted unanimous.

**MOVED:** Jack Cavolick moved to accept the Gill Engineering Services for the Adamsville Road Bridge C-18-049 over the unnamed brook. Construction Phase Engineering Services for \$25,000. Mark Thibodeau seconded. Voted unanimous.

**MOVED:** Mark Thibodeau moved to accept the minutes of 8-13-18 and 8-27-18. Jack Cavolick seconded. Voted unanimous.

**Finalization of bridge assessment and Ranking Draft report:**

**MOVED:** Mark Thibodeau moved to finalize the bridge assessment and ranking draft report. Jack Cavolick seconded. Voted unanimous.

**Continued review of Proposed Host Agreement between the town of Colrain and Atlantic Farms Inc. For the Siting of a Recreational Marijuana establishment:**

Kevin has not heard anything back from legal counsel. This will be tabled until the next meeting.

Jack Cavolick moved to close the meeting at 7:20

Respectfully submitted,

Colleen Worden  
Office Clerk

Accepted by the Board of Selectmen

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Eileen Sauvageau-Chairman

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Mark Thibodeau

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Jack Cavolick

## Documents

Project service Plan

Massachusetts Standard Contract Form

Gill Engineering Fee Proposal For Professional Engineering services