

Select Board Meeting  
55 Main Road/Town Office Building  
7:00 P.M.  
**MINUTES OF November 23, 2015**

**Present:** Eileen Sauvageau, Mark Thibodeau, Jack Cavolick,

**Others present** Kevin Fox, Town Coordinator, Colleen Worden, Office Clerk, Marc Bitzer, Ellen Bitzer, Tom Yoeman, Holland Herzig, Bill Dornbusch, Nancy Turkle, Therese Fitzsimmons, Rebecca Tippens, Kate Barrows, Alma Jillson, Anne and Ken Korby, Ken and Lori Shearer, Lynn DiTullio, Jonathon Lagreze, Paula Harrison – Tax Collector / Treasurer, Chris Pelletier, Betty Ringwood, Brenda Sturmer, Ellen Weeks, Phyllis and Stanley Tower, Lena Jillson, Ben Beas, Judith Buckley, Paul Lagreze, James Cusimano, Ted Jarrett, Lawerance Shearer, Douglas MacLeay, Ken Bigelow, Peter Brooks, Robin Brooks, Douglas Churchill

Meeting called to order at 7:00 by Eileen Sauvageau

**Appointments:**

**Solarize MA Program**

Jim Barry from the MA DOER attended to discuss the Solarized MA program. He gave an overview of the program and had a question and answer session. John Walsh from Shelburne Falls was also on hand and gave a presentation on the costs and the benefits of having Solar. Mr. Walsh also discussed the differences of having solar panels on the roof top and panels in an open field. He also pointed out that to do this there has to be a minimum of 1,000 households willing to participate in the program and this could be achieved if Towns join together, at this time the Towns of Conway and Shelburne are interested as well as Colrain. At the end of the discussion it was decided that if you are interested you should sign up and someone, possibly John Walsh, would be out to do a sight survey.

**Paula Harrison – Tax Collector / Treasurer**

Overtime personnel Policy - Paula asked for some clarity from the Board on the wording of the personnel policy and discussed other personnel policy issues. The personnel policy calls for over time to be paid after 40 hours of work. It appears that the Town has, contrary to the policy, been paying overtime after 40 hours of any combination of worked or other – wise compensated ( vacation, personal, holiday)

Eileen is not in favor of padding over time with vacation time or personal time.

Jack Suggested that we monitor the situation to see if anyone is abusing the system and we can reevaluate in April. Mark would like to take of the policy now.

Eileen and Mark feel we should abide by the policy and feel that we can no longer afford to pay overtime for Holidays and vacations.

### **5.1 – Compensation**

**MOVED:** Eileen Sauvageau moved payment shall be in accordance with the terms of the Federal Fair Labor Standards act of 1938 and current Town policy. Mark Thibodeau seconded. Voted unanimous.

**MOVED:** Mark Thibodeau moved to amend policy 5.1. Payment for overtime shall be in accordance with the terms of the Fair Labor Standards Act of 1938, as amended. If assignment requires work in excess of forty hours per week, overtime work must be authorized in advance by the employee’s supervisor. Non-exempt employees shall be paid one and one-half times their regular hourly rate for the hours worked beyond forty in a payroll period. Jack Cavolick seconded. Voted unanimous.

Paula would like to change the Bi Weekly pay period to start on Sunday and end on Saturday.

**5.2 MOVED:** Mark Thibodeau moved to change the Bi Weekly pay period to start on Sunday and end on Saturday. Jack Cavolick seconded. Voted unanimous.

**Tax Title:** Currently we have fiscal year 14 in tax title. We would like to have 4 or 5 properties to auction off in the spring. Paula and the tax attorney would like to proceed with foreclosure. The cost would be approximately \$6,115.00.

### **New Business**

#### **Off – Premises Alcohol License for Pine Hill Orchards.**

**MOVED:** Jack Cavolick moved to approve an Off – Premise Alcohol License for Pine Hill Orchard. Eileen Sauvageau seconded. Voted unanimous.

#### **Grant Administrative Services ( Breezeway Farm Consult)**

This is the result of an RFP process done by the Town of Shelburne as lead community. Both Buckland and Shelburne have approved the contract. Funding is provided through the grant.

**MOVED:** Jack Cavolick to approve the Breezeway Farm Community Block Grant. Mark Thibodeau seconded. Voted unanimous.

Kevin has drafted a letter for Rep. Mark and Senator Rosenberg requesting their assistance with the last mile project for the Boards review and signature. He believes the letter will open up some eyes in the legislature. He also suggested that we send a copy to other potential Wired West towns.

**MOVED:** Mark Thibodeau moved to sign and send the letter to the legislators and to other Wired West Towns. Jack Cavolick seconded. Voted unanimous.

**New Diesel/ Oil Contract**

Kevin has cancelled the contract the Town had with Dead River due to the fact that he has had extreme difficulty dealing with their billing department. He had the FRCOG rebid and they did get a substantially lower bid.

**Town Office Repair Work**

The new sign Town sign has been ordered and should be here in a few weeks. The new doors are being installed. Kevin would like to purchase a new flag pole if we have any money left after the trees are cut down and the doors are in.

Jack has spoken to Betty Johnson about some of the things that need to be fixed at the library. He thinks the Town may have some money that could be used for that. Jack thinks that we should form a building committee. We will bring it back to the next meeting.

**CDBG update** – It appears that the Town does not have an infrastructure project for the next CDGB funding round. None of the streets selected for income surveys (Coburn, High, Griswoldville) income qualify. Breezeway Farm Consulting is still interested in including Colrain in a regional application with Shelburne and Buckland for Housing Rehab. and Food Pantry funding. They asked to attend your 12/7 meeting to discuss.

**Old Business**

Kevin has enclosed an Email received earlier from Pat Smith from the FRCOG regarding the Regional Shelter MOU.

**Unanticipated at time of posting**

Entergy will not be operating the alarm system as of April 1, 2016. There are three options for the removal; 1) is to remove all the sirens, 2) the sirens will remain but be the responsibility of the Town and 3), some of the sirens will remain and be the responsibility of the Town  
This will be brought back to the next meeting.

Respectfully submitted,

Accepted by the Board of Selectmen

Colleen Worden  
Office Clerk

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Eileen Sauvageau - Chairman

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Mark Thibodeau

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Jack Cavolick

## Documents

Letters to Stan Rosenberg and Paul Mark

Current Tax Title Accounts

US Department of Labor

CDGB Project

The Commonwealth of Massachusetts Alcoholic Beverages Control Commission

Pine Hill Liquor License

DOER Massachusetts Department of Energy Resources

Town Office Repair List