

Town of Colrain
Selectboard Meeting
55 Main Road/Town Office Building
7:00 P.M.

MINUTES OF December 3, 2012

Present: Mark Thibodeau, Eileen Sauvageau and Duane Scranton.

Others Present: Kevin Fox – Town Coordinator

Meeting was called to order at 7:00 PM

Warrants: Vendor Warrants
Selectboard approved warrants

Minutes: Meeting Minutes November 19, 2012
MOVED: Eileen Sauvageau moved to approve the minutes from November 19, 2012 as written, Duane Scranton seconded. It was voted unanimously.

New Business Employee Mileage Reimbursement
Board discussed memo from the Town Accountant regarding IRS mileage Reimbursement rate. No Action Taken

Approve/Sign Off-Premises License Renewal Application
Kevin explained that Pine Hill Orchard has returned their application for a Retail Package Store license Renewal.
MOVED: Eileen Savaugau moved to approve the off-premise liquor license for Pine Hill Orchards, Duane Scranton seconded and it was voted unanimously.

Approve/Sign Change Order – FEMA Final Repair
Kevin explained the change order totaling \$17,691.50 with 75% reimbursed by FEMA regarding the final repairs from Hurricane Irene from Warner Bros. Because the work was bid on a unit cost basis based on an estimate provided by the town the change order is justifiable. Kevin spoke to Scott Sullivan – Highway Superintendent and he has approved the change.
MOVED: Eileen moved to approve the change order form from Warner Brothers LLC for \$17,691.50, Job#122490 for work associated with FEMA final Irene Repairs, Duane Scranton seconded and it was voted unanimously.

Old Business FCRHRA Contract RE Housing Rehab Program
Kevin explained that FCRHRA contract for the Town's Housing Rehab program is ready to be signed pending the Boards votes. He reviewed their standing votes.

1. Loan Payback – The board voted to return all loan paybacks to the revolving loan fund.
2. The Board approved all loans prior to 2009 to be 100% payback loans

3. The Board approved that all loans issued from 2009-2012 be structured as 50% payback, 50% forgiven with the forgiven portion to be forgiven over 15 years at 1/15th per year.
4. If loans are granted from the revolving fund (previously loaned and subsequently paid back funds) the loans would require 100% payback (no forgiveness).

MOVED: Mark Thibodeau moved to rescind earlier vote (7-16-12) to allow a 50% forgiveness for CDBG Housing Rehab Loans granted between the years 2009 and 2012, Duane Scranton seconded. It was voted unanimously.

MOVED: Eileen Savaugeau moved to have all CDBG Housing Rehab Loans subject to 100% payback terms, Duane seconded and it was voted unanimously.

Not Anticipated
At time of posting

Approve/Sign DEP Grant Agreement - FCSWMD

Kevin explained that the FCSWMD has forwarded a DEP grant agreement for the Boards consideration. This is an annual grant for \$500 given to the towns throughout the District. The town has used this grant in previous years to purchase copy paper.

MOVED: Eileen Savaugeau moved to accept the DEP grant through FCSWMD, Duane Scranton seconded and it was voted unanimously.

Site Plan Review Process

The Board discussed the current process for site plan review application. The board would like to discuss this with the Building Inspector at their next meeting (12-17-12) as well as concerns about the former Green Emporium. No Action Taken

All Board/Committee Meeting

The Selectmen would like Kevin to coordinate an all board meeting in January. Kevin will inform the Selectmen once it is scheduled.

MOVED: Eileen Sauvageau moved to adjourn the meeting at 8:45PM. Seconded by Duane Scranton and it was voted unanimously.

Respectfully submitted,

Accepted by the Board of Selectmen

Paula Harrison
Office Clerk

Mark Thibodeau - Chairman

Duane Scranton

Eileen Savaugeau

Documents

- Meeting Minutes 11-19-12
- Warrant
- IRS Standard Mileage Rates for 2013
- Off-Premises License renewal Application – Pine Hill Orchard
- Warner Brothers LLC – Change Order Final repairs for Hurricane Irene
- FCSWMD – DEP Grant Agreement