

Town of Colrain  
Select Board Meeting  
55 Main Road/Town Office Building  
6:00 P.M.

**MINUTES OF January 27, 2014**

Present: Eileen Sauvageau, Mark Thibodeau, Jack Cavolick,

Others Present David Greenberg, Phil Sherburne, Joan Rockwell, Kevin Worden I, Robert Herbert – Lake Region Fire App., Nick Anzouni – Fire Chief, Pat Smith – FRCOG, Gail Sinistore, Jim Martin – Colrain Volunteer Fire Association, Paula Harrison – Office Clerk, Kevin Fox – Town Coordinator.

Meeting was called to order by Chairman Eileen Sauvageau at 6:00 PM.

Warrants were reviewed and signed.

**Minutes December 30, 2013 and 1/6/2014**

The Board reviewed the minutes for 12-30-2013 and 1-6-2014.

**MOVED: Mark Thibodeau moved to approve the minutes from 1/6/14 and 12/30/13, Jack Cavolick seconded and was voted unanimously.**

New Business

**Jack Cavolick (EMD) – State of Emergency After-Action Report for 1/3/14**

This is postponed to a future meeting.

**Month End 11/30/2013 Cash Reconciliation**

The Board and Kevin discussed the November cash reconciliation.

**Moved: Mark Thibodeau moved to accept the cash reconciliation for November 2013, Jack Cavolick seconded and it was approved unanimously.**

**Police Department Resignations**

Kevin explained that two officers have resigned and have submitted their resignation letters. All equipment have been returned with exception of one vest. Discussion on what will happen with that vest. There was discussion on how these resignation will effect the department. Kevin informed the Board that Chief Haskins is actively looking to hire two new officers.

**MOVED: Eileen Savaugeau moved to accept Justin Purington's resignation based on the return or purchase of his police vest and Gary Russell's resignation with regret and wish them well on their new jobs and expanding businesses, Mark Thibodeau seconded and it was voted unanimously.**

New Business4

**2014 Title Expense Report**

Kevin explained the Title III request.

**Moved: Mark Thibodeau moved to approve the 2014 Title III for \$500, Jack Cavolick seconded.**

Kevin informed the Board that this is money for the COA foot clinic. The COA spends the money and the COA asked for reimbursement which is 100%.  
**It was voted unanimously.**

#### **Cell Tower Lease RFP Responses**

Kevin informed the Board that there was one bid on the cell tower RFP and further explained the terms of the RFP and that the bidder would like to extend some timelines. Kevin read a response from our legal council which advised the town to accept the lease contingent to the response of the attorney. Discussion on the placement of the Tower, how much room it will be taking up and what the transfer station could be used for in the future. Discussion on whether there would be interest in placing an additional tower towards the center of town.

**MOVED: mt moved to send a letter to AT&T mobile to accept the proposal for cell tower pending a mutually satisfactory lease, Jack seconded and it was voted unanimously.**

#### **Community Development/Tourism Grant Opportunity**

Kevin explained the idea of the park at the Memorial Hall Site. Discussion on who will be developing the design of the park. Discussion on the application process and that the deadline is February 7<sup>th</sup>.

#### **Heath Road Bridge Reconstruction Project**

Kevin informed the board that the state is planning on reconstructing the first bridge. The state would like to know if the board would like it done in one phase or two phase. Scott and Nick would like to do it in one year, one phase, Jason would like two years. Kevin suggested that the board ask the state for some funds for the reconstruction of Maxam Road. Jack feels uncomfortable with discision because the police department thinks it will be a danger. Chris explained that the concern is that the road is very heavily traveled and that maxam road is narrow, steep and shaded so it can be a safety issue. Discussion on which phase would work the best for the safety of the residents. Kevin will send a letter to the state as to the concerns of the Board

Not anticipated  
At time of posting

#### **David Greenburg**

David informed the board of the current status of Broadband distribution. David asked the board if they think it would be possible for the town to raise 1.5 million dollars and the state may put in the other 1.5 million and the town could be completely wired with broadband. Kevin informed David that that Wired West is currently applying for USDA grants to see if it will offset the cost of running broadband throughout the town. David is going to follow up on the USDA grants.

#### **Selectmen's FY15 Budget**

9 Kevin presented the Board with a new draft of the FY 15 budget. The Board reviewed the budget. The board discussed the Town Council line item. There is discussion on how the line item is used and who would approve the use of this line item. This is a line item under the Boards control and Board would like all requests to go through Kevin for approval. Kevin explained how this line item is

currently handled and if any other boards have line items for legal. Discussion with Joan Rockwell whether the planning board should have a line item for legal fees. Kevin informed the board that 95% of the charges have been for issues the board would like him to follow up on. The board agrees to move forward with this proposed budget.

Appointments10

**Pat Smith – FRCOG – Regional Sheltering Agreement/Village Center Master Plan Draft**

Pat begins with the Village Center Master Plan Draft. Pat explained that this is a draft for the Village Center Master Plan. She informed the board that they will know by the end of the month if money will be allocated in order to complete. Pat reviewed the visioning session and action plans. Discussion about the level of communication from the community. Pat commented that there is a lot going on for example, Block grant, Bridge project and River Street Project. Discussion on how to keep the momentum of the residents.

**Regional Sheltering.**

Pat handed out a copy of the Regional sheltering agreement. Pat reviewed that this is document that can be changed and updated. She reviewed how the documents were distributed throughout interested towns. Pat reviewed why the idea of a regional shelter came to be. Pat explained during a conference a few years ago that the county was broken into 5 regions. Pat explains the details of the shelters. Discussion on how the shelter agreement would work and costs that would be shared between towns. Currently Colrain Central School is our designated shelter. Pat said that signing the agreement does not commit the Colrain Central School as a designated shelter. Jack is concerned that the school does not fit the guidelines as being a regional shelter. Pat agrees that none of the communities have a facility that meets all the requirements for shelter. Discussion further on how this is a working and changing documents and the financial obligation for the host town and what benefit it will have for the host town. Pat explained that one of the other benefits could be that your town could be a host town that is a place for primary resources cache and equipment. This would allow your town to have a first come first serve basis. Kevin discussed the obligations of the current regional sheltering contract with the board.

**Gail Sinistore – Unregistered Car Complaint**

Gail discussed with the board why someone has to come forward and complain when it is a town bylaw. The board explained that the town has no policing ability and have to respond by complaints. Kevin informed the board and Gail that he reviewed Heath Road and Adamsville Road. Discussion on the amount of vehicles on the Heath Road property. Discussion on the current bylaws. Gail informs the Board that the Adamsville Road property owner has just dragged them into the woods. Eileen would like to contact the owner of the property and ask about their progress for the removal of the motor vehicles. Discussion on when the bylaw was voted in and how it is hard to enforce.

### **Rachel Martin – Colrain Volunteer Fire Association – Boot Drive**

Jim Martin explained that the Colrain Volunteer Fire Association would like to conduct a boot drive in front of the Colrain Elementary School on Jacksonville Road on February 23, 2014 from 8 am to 4 pm. It will have a raindate of March 2, 2014 same hours. The Association has discussed this with the police and they were okay with it.

**MOVED: Mark Thibodeau moved to give Colrain Volunteer Fire Association permission for the boot drive at 22 Jacksonville Road on February 23, 2014 from 8 am to 4 pm, Jack Cavolick seconded and it was unanimously.**

### **Fire Department – Sales Agreement for New Fire Truck**

Nick presented the Board with the final documents for the sales agreement for the New Fire Truck. Kevin informed the Board that the town has to borrow \$370,000 and use the stabilization funds of \$50,000 in order to get the grant of \$35,000. Discussion on this the process once the agreement is signed.

**MOVED: Mark Thibodeau moved to sign the sales agreement for the new fire truck, Jack Cavolick seconded and it was voted unanimously.**

Old Business

### **Colrain Central School Lease**

Kevin would like to leave this on the agenda for next meeting.

### **Weston and Sampson Route 112 Improvements Engineering Services – Scope of Services**

Kevin informed the Board that he has talked to Weston and Sampson and the scope of services needs to go to Mass DOT for approval.

### **Franklin Conservation District**

Kevin informed the Board that the Franklin Conservation District is looking for a letter of support. There was further discussion on what the Franklin Conservation District is looking to do.

**MOVED: Eileen Savaugau moved to support Franklin Conservation district for funding they are seeking from the National Fish and Wildlife Foundation for assessment, planning and permitting work in the Deerfield River Watershed Area, Mark Thibodeau seconded and it was voted unanimously.**

### **Connecticut River Watershed Council**

Kevin informed the board the Connecticut River Watershed Council is seeking the boards support for currently on going Fluvial Studies. There was discussion on these projects.

**MOVED: Eileen Savaugau moved to support the Connecticut River Watershed Council to continue current Fluvial Studies, Jack Cavolick seconded and it was voted unanimously.**

### **D2R2 Bike Ride**

Kevin presented the Board with a letter from the Franklin Land Trust regarding D2R2 Bike Ride. The Board reviewed the letter.

**Interlocal Agreement**

Kevin reviewed what the interlocal Agreement between Colrain, Buckland and Shelburne for CDBG Administration.

**MOVED: Mark Thibodeau moved that sign the Interlocal Agreement, Jack Cavolick seconded it was voted unanimously.**

Kevin informed the board that there is a design study for the Jacksonville Road bridge. Discussion on bridge work throughout Colrain and neighboring towns.

**MOVED: Mark Thibodeau moved to dissolve the meeting at 8:31 PM, Jack Cavolick seconded and it was voted unanimously.**

Respectfully submitted,

Accepted by the Board of Selectmen

Paula Harrison  
Office Clerk

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Eileen Sauvageau - Chairman

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Mark Thibodeau

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Jack Cavolick

## Documents