

Town of Colrain  
Select board Meeting  
55 Main Road/Town Office Building  
7:00 P.M.

**MINUTES OF February 11, 2013**

Present: Mark Thibodeau, Duane Scranton and Eileen Sauvageau

Others Present: Bill Cole, Sara Wick, Maureen Mullaney and Megan Rhodes – FRCOG, Nick Anzuoni – Fire Chief, Ginny Ray – The Independent, Diane Bronciaccio – The Recorder, Paula Harrison – Office Clerk, Town Coordinator – Kevin Fox

Meeting was called to order by Chairman Mark Thibodeau at 7:07 PM.

**MOVED: Eileen moved to accept the minutes for 2/4/2013, 1/23/2013, 1/31/2013 as written, Mark Thibodeau seconded and it was voted unanimously.**

Warrants: Vendor and Payroll Warrants  
Selectboard signed warrant.

Not anticipated Fire Department Training in Town Hall  
At time of posted Nick would like to do a Fire Department training at the Town Office. Discussion on what the training will involve and what part of the building would be used. The Selectmen agreed it would be fine to use the Town Office.

New Business Letter From Colrain Historic Society – Regarding Level of Insurance Coverage for Pitt House  
Kevin explained the request to change the lease agreement for the Pitt House. The Colrain Historic Society would like to reduce the insurance liability from 3 million to 2 million dollars. Would the Selectmen consider reducing the Liability Coverage?

**MOVED: Eileen Sauvageau moved to allow the liability insurance required of the Historic Society for the lease of the Pitt House to be reduced from 3 million to 2 million dollars, Duane Scranton seconded and it was voted unanimously.**

Contract with Colrain Community Church  
Kevin explained that the Colrain Community Church has increased the rental fee from \$50 to 125/month for the Council on Aging. He informed the board that the Council on Aging has voted to recommend to approve this fee increase and to revised the current rental agreement to reflect this change.

**MOVED: Eileen Sauvageau moved to revise the fee for use of the Colrain Community Church for the Colrain Council On Aging from \$50 to \$125, Duane Scranton seconded and it was voted unanimously.**

USDA Grant/Loan Application For Fire Truck

Kevin informed the board that the application to USDA for a grant/loan for a the New Fire Truck has been completed. This does not obligate the town to purchase a truck but will allow the town to receive the grant and loan. If the town received the grant/loan it would still need to go to town meeting to authorization borrowing.

**MOVED: Eileen Suavageau moved to agree to approve sending the application to the USDA for a grant/loan for a new fire truck, Duane Scranton seconded and it was voted unanimously.**

Franklin Regional Retirement System – COLA

Kevin informed the board that the Franklin Regional Retirement Board is having a seminar which Leah Coburn will be attending. She would like to know what the Select boards preferences are on the upcoming pending vote. No Action Taken by the Board

Change of Date for Annual Election

Kevin reminded the board that they would need to formally vote on changing the Annual town election date to April 30 in order for it to coincide with the Special State Primary Election.

**MOVED: Eileen Sauvageau moved we change the Annual Town Election date to April 30 of 2013, Mark Seconded and it was voted unanimously.**

Memo From Board of Health regarding Blue Block and Bailey Block

Kevin contacted the Board of Health regarding the Blue Block and Bailey Block. The selectmen review the memo from Board of Health member Jason Ferenc Kevin informed the board that the Bailey Block has been sold. The Blue Block is empty and the water has been shut off. Kevin will keep the selectmen updated and invite Board of Health Chairman, Jason Ferenc to the next Board of Selectmen meeting.

Appointment

FRCOG – Streetscape project and TIP

Megan Rhodes assessed various sites in Colrain focusing on the Colrain Village center. It was concluded that pedestrians cannot easily move around the center. The have recommendations on where sidewalks should be placed and how to redesign the intersection to provide better traffic flow. These are preliminary recommendations. The next steps is to moved forward and submit applications to Mass DOT.

Maureen explained if Mass DOT approved your application the projects construction costs would be funded at 100%. The big commitment is that the town would be required to fund the design of the project estimated at \$300,000. But this would be an investment toward a 2 to 3 million dollar project. The TIP program is on a four year cycle. The important thing to keep in mind is there is only 3 and half million dollars to give to a project in any one year. Maureen does believe that this project would qualify for the program. It would also take 5 to 10 years to begin the project. Maureen understands that is a long wait but encouraged the board to consider. There was discussion on the length of the

design process. Maureen informed the board if the design is done quickly and ready to go the job will be able to proceed sooner. Discussion on other sources of money that could cover the design costs. Maureen informed the board that at this time there are not any available money for project design. Maureen again informed the board that this project does appear to be a good candidate for approval. Kevin informed Maureen that the town has applied for a septic design for the center of Town. Maureen noted that these two projects could be coordinated to proceed together. Kevin asked the board if they would like the FRCOG to send in the PNF and PIN or if they would like to send it in themselves. Maureen encourages the board to send the application in it does not commit to costs at this time and would move the project forward. The Board will review the applications and get back in touch with the FRCOG on how they will proceed forward.

#### New Business

##### Resignation Notice – David Greenberg – Broadband Committee, Municipal Lighting Plant Manager, Wired West Delegate

Kevin presented a letter of resignation from David Greenberg from the Broadband Committee as Wired West Delegate and as the Town's Municipal Light Plant Manager.

**MOVED: Duane Scranton moved to accept David Greenburg resignations, Eileen Sauvageau seconded and it was voted unanimously.**

**MOVED:** There was discussion whether Bill Cole would like to be on the Broadband Committee and the Wired West. Bill explained the happenings at the recent Wired West meeting. At this meeting they were informed that RDS has funding for rural communities. Bill informed the board what the Town of Colrain needs to have in place in order to qualify for the RDS funds. There was discussion on how the fiber optic cable was run. It was discussed with Bill if he would like to be appointed to the Municipal Light Plant Manager and Wired West Delegate.

**MOVED: Eileen Sauvageau moved to appoint Bill Cole as the Wired West Delegate and the Town's Municipal Light Plant Manager, Duane Scranton seconded and it was voted unanimously.**

#### Old Business

##### Selectmen's Annual Report 2012

The board approved the Selectmen's report for the annual town report.

##### Preformance review for Town Coordinator

The board will review this and discuss at their next meeting. Eileen would like Kevin to present his goals to the board at the next meeting. Discussion regarding the salary of Fire Chiefs in the surrounding area and how other chiefs are paid, stipend or flat rate.

**MOVED: Eileen Sauvageau moved to adjourn the meeting at 8:14 PM. Seconded by Mark Thibodeau and it was voted unanimously.**

Respectfully submitted,

Paula Harrison  
Office Clerk

Accepted by the Board of Selectmen

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Mark Thibodeau - Chairman

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Eileen Sauvageau

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Duane Scranton

## Documents

- Selectmen's minutes for January 23<sup>rd</sup> and 31<sup>st</sup> and February 4, 2013
- Warrant
- Letter from Colrain Historic Society Regarding Level of Insurance Coverage for Pitt House
- Contract with Colrain Community Church for COA
- USDA Grant/Loan Application for Fire Truck
- Franklin Regional Retirement System - COLA
- Memo from Board of Health regarding Blue Block and Bailey Block
- Annual Report of the Colrain Board of Selectmen 2012
- Resignation Notice – David Greenberg
- Pitt House Lease Agreement