

Town of Colrain  
Select board/Finance Meeting  
55 Main Road/Town Office Building  
6:30 P.M.

**MINUTES OF March 11, 2013**

Present: Mark Thibodeau, Eileen Sauvageau and Duane Scranton

Others Present: Charles Lappen, Lori Regienus, Doug Macleay, Phil Sherburne, Marybeth Chichester – Finance Committee, Robin Hartnett – Town Clerk, Leah Coburn – Treasurer/Tax Collector, Town Coordinator – Kevin Fox

Meeting was called to order by Chairman Mark Thibodeau at 6:30 PM.

Appointments FY14 Budget – Town Clerk  
Robin Hartnett discussed the Town Clerk’s Budget for the upcoming fiscal year. Further discussion with the Board of Selectmen and the Finance Committee.

FY14 Budget – Town Office and other related budgets  
Leah Coburn and Kevin Fox discussed the Town Office budget with the Select board and Finance Committee. Kevin Fox discussed various boards and committees budget including the Select boards budget. Discussion on details of the those budgets with Select board and Finance Committee. Discussion followed regarding the proposed 2% COLA adjustment, Health and payroll insurances. There was a general discussion on the proposed Police Department budget and New Fire Truck purchase.

Minutes: Meeting Minutes March 4, 2013  
**MOVED: Mark Thibodeau moved to approve the meeting minutes of March 4, 2013, Duane Scranton seconded. It was voted unanimously.**

New Business Approve/sign Engagement Letter with Scanlon and Associates for FY2012 Financial Audit  
**MOVED:Eileen Sauvageau moved to approve and sign the FY 12 Audit engagement letter with Scanlon and Associates for \$10,000, Duane Scranton seconded. It was voted unanimously.**

Approve/Sign Authorization to Take Part in FRCOG Heating Oil/Diesel Cooperative Bid for 2014  
**MOVED: Eileen Sauvageau moved to authorize the FRCOG to bid on behalf of the Town for FY14 #2 fuel oil and diesel. Duane Scranton seconded and it was voted unanimously.**

Stabilization Fund Borrowing

Kevin informed the board of the request for borrowing from the Stabilization Fund.

**MOVED: Eileen Sauvageau moved to approve a \$250,000 borrowing from the Stabilization Fund, Duane Scranton seconded and it was voted unanimously.**

Not Anticipated  
At time of Posting

Formal Complaint regarding Town's Police Officer

Kevin provided the Board of Selectmen with a letter filing a formal complaint against one of the Town's Police Officers. Discussion was limited to a decision to convene an executive session at the next scheduled meeting on March 18, 2013 to address the issue.

**MOVED: Eileen Sauvageau moved to adjourn the meeting at 9:10 PM. Seconded by Duane Scranton and it was voted unanimously.**

Respectfully submitted,

Accepted by the Board of Selectmen

Paula Harrison  
Office Clerk

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Mark Thibodeau - Chairman

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Eileen Sauvageau

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Duane Scranton

## Documents

- Selectmen's minutes for March 4, 2013
- FY14 budgets for Town Clerk
- FY14 budget for Town Office
- FY14 Miscellaneous budgets
- FY12 Audit engagement letter with Scanlon and Associates
- FY14 #2 fuel oil and diesel bids from FRCOG
- Stabilization Fund Borrowing Request
- Letter of Formal complaint regarding Town's Police Officer