

Town of Colrain
Select Board/Finance Meeting
55 Main Road/Town Office Building
7:00 P.M.

MINUTES OF June 17, 2013

Present: Mark Thibodeau, Eileen Sauvageau, Jack Cavolick

Others Present: Scott Sullivan – Highway Superintendent, Rebecca Tippens, Billie Coutu, Steve Coutu, Erica Coutu, Bonnie Sullivan, Jason Fenenc – Board of Health, Kevin Fox – Town Coordinator.

Meeting was called to order by Chairman Eileen Sauvageau at 7:00 PM.

The Select board signed the warrants.

Minutes June 3, 2013

MOVED: Mark Thibodeau moved to accept and sign the minutes of June 3, 2013, Jack Cavolick seconded and it was voted unanimously.

New Business

32B Reporting Requirement (MGL Chapter 32B, Sections 19 and 21-23)

The Selectmen discussed the request to approve and sign Chapter 32B, Sections 19 and 21-23 reporting requirements.

MOVED: Jack Cavolick moved to approve and sign Chapter 32B, Sections 19 and 21-23 reporting requirements, Mark Thibodeau seconded and it was voted unanimously.

Approve Asbestos Survey and Design Contract (Memorial Hall)

The Selectmen discussed the proposed asbestos survey contract with Environmental Sampling and Testing for Memorial Hall.

MOVED: Jack Cavolick moved to accept the proposal from Environmental Sampling and Testing to conduct an asbestos survey of Memorial Hall for \$950, Mark Thibodeau seconded and it was voted unanimously.

Approve/Sign MOU with FCSWMD

The Selectmen discussed the request to sign and approve the MOU for various hauling and disposals presented by the Franklin County Solid Waste Management District.

MOVED: Jack Cavolick moved to approve the FY14 MOU for Hauling Services presented by the FCSWMD, Mark seconded, and it was voted unanimously.

Approve/Sign Vadar Software Contract Renewal

The Selectmen discussed the Town Accountants' request to sign/approve the FY14 contract with Vadar Software for financial software and support

MOVED: Mark Thibodeau moved to sign/approve the Vadar Software contract for FY14 with Vadar Software for financial software and support, Jack Cavolick seconded and it was voted unanimously.

Approve/Sign USDA Loan Resolution (Fire Truck)

The Selectmen discussed the required Loan Resolution in order to obtain the loan funding from USDA for the planned purchase of a new fire truck. **MOVED: Mark Thibodeau moved to approve the USDA loan resolution, Jack Cavolick seconded and it was voted unanimously.**

Septic Loan Fund – Set Interest Rate

The Selectmen discussed the setting of an interest rate for loans to residents from the Town's two Septic Repair funds.

MOVED: Jack Cavolick moved to set the interest rate for septic loans at 1.5%, Mark Thibodeau seconded and it was voted unanimously.

Appointment

Colrain Contingency – Emergency Preparedness Discussion

Rebecca Tippens arrived at 7:30 PM to discuss a planned community forum related to emergency preparedness. After Ms. Tippens' presentation, the Board of Selectmen was supportive of the event. All parties have agreed to reschedule this event for some time in October of 2013.

New Business

Brick Meeting House Property Conveyance

Brief discussion around the history of a parcel of land abutting the Brick Meeting House conveyed to the Colrain Historic Preservation Society by Annual Town Meeting in FY 93. No Action Taken.

Award Bid – 2 Dump Bodies

Kevin Fox presented the results of a 2:00 PM (6-17-13) bid opening. One bidder responded – Zwack, Inc. with a bid of \$97,345. The bid has met all required specifications.

MOVED: Mark Thibodeau moved to award the bid for 2 All Season Dump Bodies to Zwack Inc. for \$97,345, Jack Cavolick seconded and it was voted unanimously.

Not Anticipated

Warner Bros. Schedule Change

Kevin informed the Board of the changes to the schedule for Warner Bros. filming on Jacksonville Road. The new dates will be Wednesday, June 19 and Thursday, June 20, 2013. The Selectmen were okay with the schedule changes.

New Business

MGL Ch. 268A Sec 20(d) disclosure approvals

Jack Cavolick recused himself from the following discussions/actions and left the Selectmen's table.

Mark Thibodeau and Eileen Sauvageau were presented with a request to exempt from the provisions of MGL Ch. 268A several positions related to Board member Jack Cavolick.

MOVED: Mark Thibodeau moved to exempt from the provisions of MGL Ch. 268A under the Sec 20(d) disclosure provision Jack Cavolick for the

following positions: Board of Health Member, Historic Commission Member, Historic Commission Member, Animal Inspector, Animal control Officer and Emergency Management Director, Eileen Sauvageau seconded and it was voted unanimously.

The Selectmen discussed appointing Jack Cavolick as Emergency Management Director and Animal Control Officer.

MOVED: Mark Thibodeau moved to appoint Jack Cavolick as Emergency Management Director and Animal control Officer, Eileen Sauvageau seconded and it was vote unanimously.

Jack Cavolick rejoined the meeting following the above action.

MOVED: Eileen Sauvageau moved to dissolve the meeting at 9:00 PM. Seconded by Mark Thibodeau and it was voted unanimously.

Respectfully submitted,

Accepted by the Board of Selectmen

Kevin Fox
Town Coordinator

Eileen Sauvageau - Chairman

Mark Thibodeau

Jack Cavolick

Documents

- Minutes 6-3-13
- Warrant
- Hampshire Council of Governments – Letter regarding 32B Reporting Requirement
- Kopelman & Paige – Email response from Brian Riley regarding appointed positions for Jack Cavolick
- Environmental sampling & Testing – Asbestos survey and design for Memorial Hall
- FCSWMD – MOU – Hauling and Disposal
- Vadar Contract