

Town of Colrain  
Selectboard Meeting  
55 Main Road/Town Office Building  
6:30 P.M.

**MINUTES OF JANUARY 18, 2012**

- Present: Mark Thibodeau, Eileen Sauvageau and Duane Scranton.
- Others Present: Ellen A Weeks, Chair, Colrain Personnel Committee; Valeda Peters and Kathy Phelps, Colrain Personnel Committee; Megan McDonough and Kevin Fox, Applicants for Town Coordinator Position; and Tracey Baronas, Colrain Town Accountant.
- Call to Order: Chairman Mark Thibodeau called the meeting to order at 6:30 p.m. He announced one tape recorder in use by the Selectboard (the Board).
- Minutes: **MOVED: Eileen Sauvageau moved to approve the minutes of 01/09/12. Seconded by Duane Scranton. Passed unanimously.**
- Town Coordinator Interviews: The Selectboard and Personnel Committee interviewed two candidates for the position of Town Coordinator. Although not recently advertised, two qualified candidates were brought to the attention of the Selectboard.
- Following the interviews, a discussion was had regarding the candidates. Based on qualifications and references, the following motion was made:
- MOVED: Eileen Sauvageau moved to offer the position of Town Coordinator to Kevin Fox at a rate of \$25.00 per hour for 20 hours for the remainder of FY12. Additional funding will be requested as part of the budget process for the new fiscal year which begins 7/1/12. Seconded by Duane Scranton. Passed unanimously.**
- There will continue to be other staffing in the office to bring it to around 30 hours per week.
- Old Business: Funds at Franklin County Regional Housing Authority (FCRHA)  
The Board had requested details regarding funds being held on behalf of the Town at the FCRHA and what those funds might be utilized for. It was determined that there is \$18,363.57 from pre-1993 housing funds there. Although the town could have requested it be returned for other uses, the preferred use of the funds is for emergency housing rehabilitation. Since this determination, a resident has come forward to the FCRHA with an urgent need for corrective action on a chimney. With approval, the FCRHA will send an inspector and begin the certification process.
- MOVED: Eileen Sauvageau moved to allow the FCRHA to utilize available funds to assist in emergency rehabilitation needs for a resident. Seconded by Duane Scranton. Passed unanimously.**
- New Business: Rep. Paul Mark Visit  
Steve Hoeschele from Rep. Paul Marks' office called to invite the Selectboard to the Hager Brother's Farm on 1/19/12 at 1:30 PM to meet with Congressman Neal. The visit is designed to promote agriculture.

Notice of Retirement

The Board was notified that Karen Devine, Office Clerk, plans to retire on 5/1/12. She intends to be an active volunteer in the office.

The payroll and vendor warrants were signed.

**MOVED: Eileen Sauvageau moved to dissolve at 9:25 PM. Seconded by Duane Scranton. Passed unanimously.**

Respectfully submitted,

Tracey L. Baronas  
Town Accountant