

Town of Colrain  
Select Board Meeting  
55 Main Road/Town Office Building  
7:00 P.M.  
**MINUTES OF December 7, 2015**

Present: Eileen Sauvageau, Mark Thibodeau, Jack Cavolick,

Others present Kevin Fox - Town Coordinator, Colleen Worden - Office Clerk, David Greenberg, Holleran Greenburger, Kathy Phelps, Scott Sullivan – Highway Superintendent, Samantha Armakovitch, Nate Gilbert, Lee Wheeler, Ellen Weeks, Valeda Peters, Leslie Frazer, Marybeth Chichester, Dino Schulle, David Greenberg, John Ryan, Linda Overing, Oona Morrow, Pam Parmakian, Laurie Giard, Michael Giard, Derek Giard, Holleran, Greenburger,

Public Hearing **Retail Alcoholic Beverages License Application**

Eileen Sauvageau opened the Public Hearing at 7:00pm. Mike, Laurie and Derek Giard attended the meeting to answer any possible questions from the public regarding their application for a Retail Alcoholic Beverage License Application. No public attended the meeting.

**MOVED:** Jack Cavolick moved to approve the application for a Retail Alcoholic Beverage License Application for the Catamount Country Store, Mark Thibodeau seconded. Voted unanimous.

**MOVED:** Jack Cavolick moved to close the Hearing, Mark Thibodeau seconded. Voted unanimously.

Approval of Minutes

**MOVED:** Mark Thibodeau moved to approve minutes of 11-09-15 and 10-05-15. Jack Cavolick Seconded. Voted unanimously.

New Business

**Town Property Repairs**

Kevin submitted a list of repairs to Town buildings that have already been completed and a list that have yet to be completed.

**Fire Station** - Jack is concerned about the condition of the siding of the Fire Station, he would like to see it repaired soon. He will contact the Fire Chief to see what he has planned.

**The Pitt House:** Jack is also concerned about the condition of the outside of the Pitt house. He would like to see it painted

**Griswold Memorial Library:** The cellar windows need to be replaced and there is also some drainage work that need to be done.

**Town Office Building:** Kevin suggested that we should be looking at getting the parking lot repaved soon. Jack states that he has the dimensions of the parking lot and could work the numbers to get an estimate.

Public Hearing **Community Development Block Application**

**MOVED:** Mark Thibodeau moved to open the Community Block Grant Application Hearing. Jack Cavolick seconded. Voted unanimously.

**FY 15 CDBG Application** for Church Street was funded. They have just finished the procurement of the engineer and hope it will go out to bid in late December or early January for construction early next summer. The River Street project was done in conjunction with the Prospect Street in Buckland and it came in significantly under budget

There has been a significant growth in the Food Pantry now that it is in the Cowell gym the number of families participating has doubled.

Pam Parmakian the interim director of Community Development at the Franklin County Housing Redevelopment Authority. Under the FY14 grant there was originally a goal of 6 units for housing units, they now have 9.

Dino Schulle, the coordinator for the West County Food Pantry attended to give a presentation on the Food Pantry operations. They set a goal for the fiscal 15 CDBG grant for serving 36 Colrain residents and have surpassed their goal. They are now serving 40 Colrain residents and expect that they will be signing up more residents.

**MOVED:** Eileen Sauvageau moved to approve participation in the CDBG grant application with Buckland and Shelburne, to join a regional housing rehabilitation program and provide financial support to the West County Emergency Food Pantry. Mark Thibodeau seconded. Voted unanimously.

**MOVED:** Mark Thibodeau moved to close the CDGB Application Hearing. Jack Cavolick seconded. Voted unanimously.

**MOVED:** Eileen Sauvageau moved to open the regular Board of Selectmen's meeting at 7:33 Mark Thibodeau seconded. Voted unanimously.

### **Entergy Sirens**

Kevin received a letter from Entergy Nuclear Vermont Yankee stating that they own three emergency preparedness sirens in Town. They have requested permission from the U.S. Nuclear Regulatory Commission to implement a permanently Defueled Plan for Vermont Yankee to take effect on April 15, 2016. Once approved, ENVY will no longer be required to test, operate or maintain them.

Jack has spoken to the Fire Chief and neither one feel there is a need for any of them.

**MOVED:** Mark Thibodeau moved to remove the sirens from Town. Jack Cavolick seconded. Voted unanimously.

### **E- Mail from Pat Smith – Addendum to the Western Mass Regional Shelter**

Pat Smith from the (FRCOG) has again submitted the Addendum to the Western Massachusetts Emergency Mutual Aid Agreement for consideration.

**MOVED:** Mark Thibodeau moved to sign the addendum for Mutual Aid Agreement. Jack Cavolick seconded. Voted unanimously.

### **MBI Letter RE Wired West Business and operating agreement:**

Kevin submitted a copy of a letter sent from MBI regarding their opinion on both the Wired West operating Agreement and Business Plan.

Holleran Greenburg and David Greenburger were also in attendance to submit a letter of questions and answers that was requested several weeks earlier.

After the Board read both letters there was discussion. Kevin pointed out several discrepancies in the Wired West operating agreement. David Greenburg thought it would be a good idea to get together with other towns to see what they think. After a lengthy discussion it was decided that MBI and Wired West do not agree on much. There will be a meeting on December 14. Kevin will be attending.

**Personnel Committee-OT Policy:**

The personnel committee has been invited at your request to further discuss the Towns over - time policy. At the last meeting the Board voted to clarify the Towns overtime policy to state that overtime is earned based on hours in excess of 40 hours worked.

Paula Harrison Tax Collector/ Treasurer attended the meeting to ask the Board for advice on how the Board wants her to proceed regarding the payment of overtime.

Mark Thibodeau asked if the Highway Department received a copy of the personnel policy. Paula stated that everyone has received a policy. Mark would also like to have the policies updated.

After some discussion it was decided that overtime is earned based on 40 hours worked.

**MOVED:** Mark Thibodeau moved to approve overtime based on 40 hour work week. Jack Cavolick seconded. Voted unanimous.

**Police Chief Resignation Letter**

This will be addressed at the next Board meeting.

**MOVED:** Jack Cavolick moved to close the meeting at 8:40. Mark Thibodeau seconded. Voted unanimous.

Respectfully submitted,

Accepted by the Board of Selectmen

Colleen Worden  
Office Clerk

---

Eileen Sauvageau - Chairman

---

Mark Thibodeau

---

Jack Cavolick

## Documents

- The Commonwealth of Massachusetts Alcoholic Beverage Control Commission
- Summary of Town projects
- Entitlement Guidelines
- Entergy Nuclear Vermont Yankee – Letter of understanding
- Massachusetts Broadband Letter
- Police Chiefs Letter of Resignation
- Q&A sheet from Wired West
- Highway Salary Spread Sheet