

Town Administrator Search Committee
Minutes
February 16, 2024

Present: Thom Griffin, Ellen Weeks, Howard Phelps, Lynn DiTullio, Michael Shuipis (chair)

The meeting was called to order at 5:05pm.

The main agenda item was to review the 4-color snazzy "Town of Colrain profile" that Ellen prepared. It was reviewed and all the details added (budget, bond rating, etc.)

Ellen will revise the piece based on the discussion and Michael will send it to the SB.

The short ad was also reviewed (as discussed last time).

Ellen and Lynn will split the digital postings. Print ads will be put in a bit later, perhaps 2 weeks before the due date.

The position will be posted March 2nd with a deadline of March 30th.

Michael noted that he will be unavailable April 6th - 14th.

The meeting was adjourned at 6:08 pm.

Next Meeting: Tuesday April 16th 2024. Business between now and then can be conducted via email.