

Director's Report: February 2020

Submitted 29 January 2020

Inputs:

- GML will host two programs relating to the Libraries in the Woods read, *Braiding Sweetgrass*: Alan Emond will lead a nature walk (date TBD), and Robin Brooks will host a workshop, "Writing with Nature to Who You Are," Saturday, April 4th, beginning at 1:00. She will be able to accommodate up to seven participants.
- This February we will run a little advocacy campaign, "Love GML? Help us count the ways." We will post numbered reasons to love the library on social media, and also collect Valentines in the front windows.

Outputs:

- 2019 report (2019 Highlights) submitted to the Town Clerk 24th of January. (See attached.)
- Finance Committee meeting/review of 2021 budget 28th January. Revised to include \$15,000 capital request for stabilization fund.
- Revised job description for Assistant Director. (Attached.)
- List of library furnishings to deaccession. (Attached.)
- PLA (Public Library Association) preconference presentation materials: ["Digital Literacy: Tools for teaching, learning, and increasing staff confidence."](#) February 25th, in Nashville, TN.
- New HP color printer is on order!
- Inspection report quotes from three bidders:
Matt Lucier, Four Season Inspections: \$385
Michael McDowell, Building Inspectors of America, \$750
John, JMR Inspections, \$600
- We deaccessioned about a third of the National Geographics from the cabinets downstairs.
- [Communications grid to help align/schedule events communications, etc. Please help to complete!](#)
- Revised Code of Conduct for review. (Attached.)

Outcomes:

- Staff Picks have been very well received. As one patron commented this week, "It saves me from having to think!"
- Branding has been well received, with one person commenting, "[I] love the new logo, the library truly is the heart of Colrain!"
- We've collected about 50 survey responses so far. About 1/5 say, in answer to the question, "How can we improve?" that we should expand service hours. Most say that they would recommend the library to others.