**Library Board of Trustees**

**Griswold Memorial Library**

**Meeting Minutes**

**August 16, 2021 6pm**

1. **Call to order & Roll call**

Meeting called to order at 6:02 pm

Roll call Trustees: Betty, Nancy, Cheli, Jill, Betsy (by phone)

Library staff: Chelsea, Kate

Friends of the GML: Ellen

 Team agreements

1. **Approval of meeting agenda**

Betty moved we approve the agenda. Jill seconded. Meeting agenda approved.

1. **Approval of previous meeting minutes**

Jill moved we approve June minutes. Betsy seconded. Betty abstained. June minutes approved.

1. **Reports**
2. **Director’s report**

Please see DR for details. Additional discussion: reviewed complaints from adjacent neighbor (details in report) and discussed ways to reduce impact; ideas presented included advance notice about events and maintenance, signage for patrons to turn off car lights and engines when using the parking lot wifi and no parking along neighbor’s side of driveway, no lawn mowing before 7am, work with Town concerning salt and plowing that might affect neighbor’s trees, and keep communications open about improvements to Library parking lot and grounds; Jill will follow up with neighbor in regards to this discussion.

 Chelsea will speak to the Select Board about the future vision of the GML as an economic driver, community center, and life changing resource; a question was raised about extending Library hours past 8:00pm; Chelsea received 12 solid applications for the position of Library Assistant and had conducted 7 interviews at the time of this meeting; she has selected 4 people (all Colrainers) who could be hired and is considering offering the position as a split between 2 people and offering a substitute spot for the other 1 or 2 people; the Story Walk is installed at Pine Hill; the GML pop-ups and outreach at the jail are both going well; and Betty’s summer craft programs were an amazing success.

 Jill made a motion to accept the Director’s Report. Betsy seconded. Director’s Report accepted.

1. **Treasurer’s report**

Betty balanced the books with the accountant. The only discrepancies were that Betty didn’t get paid for one time she worked and one item’s bill got put in twice. Betty will email to straighten it out.

Jill made a motion to accept the Treasurer’s Report. Cheli seconded. Treasurer’s Report accepted.

1. **Ongoing business**
2. **Land acknowledgment** Tabled until next meeting
3. **Governance Committee** Tabled until next month.
4. **Fundraising Committee** Tabled until next month.
5. **Free Fridge** Community fridge on hold for now. More details found in Director’s Report.
6. **New business**
7. **Regular meeting dates**
8. **Retrospective**
9. **Adjournment**

Meeting adjourned at 7:41pm.

Next meeting scheduled for September 27, at 6pm.

*Respectfully submitted by Cheli Mennella*