**Library Board of Trustees**

**Griswold Memorial Library**

**Meeting Minutes**

**October 18, 2021 6pm by Zoom**

1. **Opening**

Meeting called to order at 6:19 pm

Roll call Trustees: Nancy, Betty, Betsy, Cheli, Jill

Library staff: Chelsea

Regrets: Mike

 Team agreements

1. **Approval of meeting agenda**

 Betty moved to approve the agenda. Betsy seconded. Meeting agenda approved.

1. **Approval of previous meeting minutes**

 Betty moved we accept meeting minutes for August. Jill seconded. August minutes approved. Betsy moved we accept September meeting minutes. Jill seconded. September minutes approved with one abstention for Betty.

1. **Reports**
2. **Director’s report**

See DR for details. A work schedule is posted in Google for all new staff to access; there is a picnic table at the Pitt House that is being given to the GML, and Nancy volunteered herself and Haynes to bring it over; Chelsea asked about Veteran’s Day and if the GML had ever done anything to recognize it – Betty said during her tenure the library was always closed in honor of Veteran’s Day and that was all.

Peter Brooks from the Energy Committee came to the GML to look for ways the building can be more energy efficient, especially in regards to the windows. There is concern about energy loss and about UV light which can damage materials. Betty mentioned insulation was blown into the attic a few years ago. Chelsea will send him the Preservation Report, which recommended window work.

Stories & Songs has been on hold for awhile, and there have not been many views or requests. Chelsea has been spending a lot of time giving tech help. And Betty’s crafts and the Busy Bags, which are big hits, serve the same demographic. Chelsea wondered if she should continue with the tech help or spend time doing S&S videos instead. Discussion supported the idea of continuing with tech help for now.

Nancy made a motion to accept the Director’s Report. Betsy seconded. Director’s Report accepted.

1. **Treasurer’s report**

Betty found a few items at the bottom were misnumbered, so she needs to talk with the accountant about that. But otherwise, the numbers are balanced. Betsy made a motion to accept the Treasurer’s Report. Jill seconded. The Treasurer’s Report accepted.

1. **Ongoing business**
2. **Land acknowledgment**

Discussion ensued about the Land acknowledgement draft, with some edits

and revisions being made in real time. Betsy moved we vote to accept the Land Acknowledgement as read in its final draft. Nancy seconded. Land acknowledgement accepted.

1. **Governance Committee**

Bylaws discussion tabled for next meeting.

1. **Fundraising Committee**

Chelsea going before the Select Board on 10/26. Committee discussed how

the Select Board works to make decisions for all of us (Colrain citizens).

1. **Retrospective**
2. **Adjournment**

 Meeting adjourned at 7:28pm.

Next meeting scheduled for Monday, November 15, at 6pm, via Zoom.

Rescheduled for Monday, December 6, at 6pm, via Zoom.

*Respectfully submitted by Cheli Mennella*