**Library Board of Trustees**

**Griswold Memorial Library**

**Meeting Minutes**

**February 23, 2022 6pm by Zoom**

1. **Opening**
   1. Meeting called to order at 6:04 pm

Roll call Trustees: Nancy, Betty, Mike, Cheli

Library staff: Chelsea

Regrets: Betsy, Jill

* 1. Land acknowledgement
  2. Team agreements

1. **Approval of meeting agenda**

Betty moved we approve the meeting agenda as written. Mike seconded. Agenda approved.

1. **Approval of previous meeting minutes**

Betty made a motion to accept the minutes. Nancy seconded. 3 ayes (Nancy, Cheli, Betty), 1 abstention (Mike). January minutes accepted.

1. **Reports**
   1. **Director’s Report**

See DR for details. The “Count the Ways” Valentine’s event gave patrons a chance to declare their love for the GML; Nancy has been doing a lot of amazing graphic design, such as the new Take & Make poster; a mood light was added to the Library of Things; Stories & Songs is getting a reboot with a live, online program held on Wednesdays in March. Led by Julie Stepanek and funded by the CFCE, it will incorporate stories, songs, and movement; Chelsea will soon be sharing a William Apess “Save the Date” and call for vendors and performers; a member of the Energy Committee measured the library windows for solar inserts which was recommended by the MBLC for energy efficiency and sun damage prevention; the Carol Purington Poetry Collective continues to meet; the Kindness Reading Project will be reading Drew Lopenzina’s book *Through the Indian Looking Glass;* Kate asked about partnering with a read of the 1619 Project.

Chelsea submitted the annual report and it will appear in the Town Report; Liz Sonnenberg is taking inventory of materials on the top of the stacks and produced a spreadsheet with notes about prioritizing items; Prentis and Belden went through the items flagged for the Historical Society, and of those items there are two Chelsea recommends we give to the Historical Society – a Colrain poster from 1961 and a Framed Act of Incorporation. Betty voiced concern about the items going into an unheated barn. Chelsea will find out where they will be stored. Nancy suggested the town incorp. sign might be hung at Town Office.

The first drafts of the LSTA grants are due and the GML is involved with two: a podcast/recording of stories of people from Colrain, with Piti Theatre and Ohketeau; and continuation of work at the Franklin County Jail in collaboration with the Belding Memorial Library. Sandri came to fix the thermostat which had been broken off the wall.

Betty moved we accept the Director’s Report. Mike seconded. Director’s Report approved.

**b. Treasurer’s Report**

Trustees reviewed Treasurer’s Report. Mike moved we accept Treasurer’s Report as presented. Nancy seconded. Treasurer’s Report accepted.

1. **Ongoing Business**
   1. **Governance Committee**

Discussed providing feedback for Chelsea; decided to focus on finishing

bylaws; considered adding a description to Trustee position with something like, “ideal candidate is an advocate for intellectual freedom and access to public libraries…”.

* 1. **Fundraising Committee**

Focusing on growing base and enthusiasm through events, programs,

social media outreach, and personal stories about why we love the library; Nancy shared about applying for a landscape design plan from the Conway School; discussed potential sale of library busts.

* 1. **FY2023 budget**

Chelsea presented the budget to the Finance Committee, which will meet

two more times to discuss the budget.

* 1. **Fix-It Day**

There will be a separate meeting for planning.

1. **New Business**
   1. **Local history collection**

See Director’s Report.

* 1. **2022 actions**

To be discussed at next meeting.

1. **Other Business**

Discussed Candidate’s Night, which the GML has typically hosted the week before town elections. If elections are May 3, a tentative date for Candidate’s Night would be April 27. Covid protocols will need to be figured out.

1. **Retrospective**
2. **Adjournment**

Betty moved we adjourn, Mike seconded.,

Meeting adjourned at 7:20pm.

Next meeting scheduled for March 21, at 6pm, by Zoom.

*Respectfully submitted by Cheli Mennella*