**Griswold Memorial Library Board of Trustees**

**Meeting Minutes**

**November 13, 2023 at 6:00 pm by Zoom**

1. **Opening**
   1. Meeting called to order at 6:06 pm.

Roll call: Nancy, Betty, Cheli, Betsy, Chelsea; Regrets: Cynthia, Marty

* 1. Land acknowledgement
  2. Team agreements

1. **Approval of Meeting Agenda**

Betty moved we approve the agenda as amended to add Governance Committee. Betsy seconded. Agenda approved.

1. **Approval of Meeting Minutes**

Betty moved we accept June, September, and October minutes as amended. Betsy seconded. Minutes approved.

1. **Reports**
   1. Director’s Report

Updates to written report: Chelsea shared how the GML is helping people process grief. Miss Miller (from the school library) asked the library to purchase some books on LGBTQ2S people and their families. Many are already part of the collection. A pair of snowshoes was added to The Library of Things. A request was made for the library to add a programmable spiro-ball that kids can learn coding skills on, as well as handheld DVD players. A patron told Chelsea how a book on the free cart inspired a home project which inspired coming back to the library for more books.

The library needs to find someone to shovel snow. A job listing has been posted. The drains on the roof need to be cleaned; Chelsea will ask the fire station if they can help. The busy programming season has come to a close, and there will be no solstice gathering this year. Chelsea will draft a survey to go out in the annual mailer, and it is time to start developing a new Strategic Plan.

Betty moved we accept the Director’s Report as augmented and added to. Betsy seconded. Director’s Report accepted.

* 1. Treasurer’s Report

Betty reports that everything looks good with the accountant. The only

concern is an overpayment of the electric bill, which should show a credit next time.

Betsy moved we accept the Treasurer’s Report. Cheli seconded. Treasurer’s Report accepted.

1. **Ongoing Business**
   1. Building and grounds

Cornerstone Committee will be meeting this week. Other building and

grounds items mentioned earlier in Director’s Report.

* 1. Governance Committee

Reviewed Holiday Schedule. Confirmed that the GML will close early at

5:00 pm on Thanksgiving Eve, that Sunday holidays are observed on Monday; and that if a holiday falls on a day the GML is normally closed, the previous business day will be closed in observance.

Betty moved we approve the Holiday Schedule with changes as discussed. Betsy seconded. Holiday Schedule approved. Cheli will draft a new schedule with approved changes.

* 1. Plaster Busts

Town Office has reconsidered and will not be accepting the busts. Another

option could be with the Council on Aging, but the busts would need to be put in storage while the Council is working on opening their new space.

1. **Retrospective**
2. **Adjournment**

Betty made a motion to adjourn the meeting. Betsy seconded. Meeting adjourned at 7:11 pm

Next meeting scheduled for Monday, December 11, at 6:00 pm via Zoom.

*Respectfully submitted by Cheli Mennella*