

Griswold Memorial Library Board of Trustees Meeting Minutes

Date: 8/11/2025

Via Zoom

1. Opening

- a. Meeting called to order at 6:16pm

Roll Call:

- i. Dago Lydgate-Driggs, Co-Chair
- ii. Cheli Mennella, Co-Chair
- iii. Mikaela Whitaker, Secretary
- iv. Betty Johnson, Treasurer
- v. Nancy Turkle, Member at Large
- vi. Hadley Looman, Member at Large

In Attendance via Zoom: Dago Lydgate-Driggs, Cheli Mennella, Mikaela Whitaker, Betty Johnson, Nancy Turkle, Hadley Looman

Regrets: none

- b. Land Acknowledgement
- c. Team Agreements

2. Approval of Agenda

- a. Motion to approve agenda as written by Betty Johnson.
- b. Motion seconded by Mikaela Whitaker.
- c. Approved unanimously by roll call vote.

3. Approval of Meeting Minutes

- a. Motion to approve June minutes as written by Mikaela Whitaker.
- b. Motion seconded by Betty Johnson.
- c. Approved unanimously by roll call vote.

4. Public Comments

None

5. Reports

- a. Director's Report

- i. none

- b. Treasurer's Report

- i. Motion to approve June Treasurer's Report as submitted by Mikaela Whitaker.
- ii. Motion seconded by Nancy Turkle.
- iii. Approved unanimously by roll call vote.

- c. Cornerstone Committee Report

- i. Nancy will check in with Val and Dominique to see if there are any updates and to see who is calling these meetings.

- d. Governance Committee Report

None.

6. Ongoing Business

a. Library director hiring process

We need to formally decide about forming a hiring committee. The hiring committee will come up with a list of finalists to bring to the full board and come up with next steps. It will be three trustees plus Ellen Weeks as a representative from the Friends of the Library.

1. Cheli moves that the Trustees establish a Library Director Prescreening Committee comprised of Library Trustee Board members – Cheli Mennella, Mikaela Whitaker and Betty Johnson - along with Friends of the Library representative and Town of Colrain Personnel Committee Chair Ellen Weeks. Mikaela seconds. Approved unanimously by roll call vote.
2. Cheli moves that the Trustees grant the Library Director Prescreening Committee the authority to screen candidates for the Library Director position through preliminary interviews with each candidate and through review, evaluation, discussion, and deliberation of candidates' submitted application materials and qualifications; and that the Prescreening Committee be responsible for selecting a list of finalists to present to the full Library Board of Trustees for further consideration, and to contact the professional references for each finalist.
Nancy seconds the motion.
Approved unanimously by roll call vote.

Next trustees meetings 8/25. Dago will be sending out a When2Meet poll for availability for final rounds of interviews. Those meetings will be open meetings but with a different agenda that does not include public comment. The next prescreening committee will be 8/21 at 6pm with a brief open meeting at 5:45.

3. Cheli moves that the Board of Trustees grant the duties and responsibilities of Interim Library Director to the current Assistant Directors Val Finkel and Dominique Beausoleil, who may share 28 hours a week of Library Director work at the Library Director rate of pay; and that this Interim Library Director position began on July 28, 2025, and shall continue until a permanent Library Director is employed.
Betty seconds.
Approved unanimously by roll call vote.

b. Fix-It Day

Nancy is working on details. She sent email to all former volunteers and will be reaching out if she needs more help from trustees.

7. Adjourn

- a. Motion to adjourn by Betty
- b. Motion seconded by Nancy

c. Approved unanimously by roll call vote.

Next meeting scheduled for September 8th at 6pm.

Meeting adjourned at 7:17 pm

Respectfully submitted by Mikaela Whitaker.