

**TOWN OF COLRAIN
JOB DESCRIPTION**

Position Title:	Equipment Operator/Truck Driver/Laborer		
Department:	Highway	Date:	8/22/2023
Reports to:	Highway Superintendent	FLSA Status	Non-Exempt

Statement of Duties:

Responsible for equipment operation, driving department trucks, and roadway construction and maintenance activities.

Essential Job Functions:

- Safely operate backhoe, loader, road grader, and dump truck as well as tools and power equipment for construction and repair projects and inform Superintendent of equipment maintenance or repair needs.
- Plow, sand, and salt roads and sidewalks; perform roadway repairs. Including after-hours emergencies and snowstorms.
- Assist with public works projects: building, resurfacing, and repairing streets and sidewalks.
- Install and repair catch basins, sewer lines, and drainage structures.
- Sweep streets and sidewalks; mow; trim bushes and trees along roadways; repairs guardrails.
- Install, repair, and paint road signs.

Other Duties and Responsibilities:

- Performs maintenance and cleaning of department vehicles, equipment, and tools; may perform vehicle repairs and maintenance functions and welding/metal fabrication duties.
- Provides assistance during after-hours emergencies.
- Responds to citizen inquiries and requests.
- Performs other related duties as required.

Supervisory Responsibility: None.

Work Environment:

- Frequent and extended periods of outside work, subject to all weather conditions and extremes.
- Continuous walking, standing, climbing, frequent periods requiring sustained uncomfortable physical positions.
- Regular and sustained periods of strenuous physical exertion, requiring ability to lift, carry, and position heavy objects utilizing proper body mechanics and techniques.
- Operates equipment, which causes loud noise levels and high vibrations.
- Exercises caution when operating heavy equipment.
- Utilizes proper sanitary precautions when handling trash, garbage, and other potential biohazards

Recommended Minimum Qualifications:

Duties require knowledge of public works related activities and mechanical knowledge equivalent to completion of a high school diploma and 2 years of related experience.

Must have a valid Massachusetts driver's license.

Must possess CDL - B and hoisting licenses - 2A and 4G, or be willing to acquire them.

Ability to operate power tools, dump trucks, and heavy equipment.

Ability to follow oral instructions.

Ability to perform heavy manual labor under varying weather conditions.

Ability to establish and maintain effective working relationships with other employees and the general public.

Physical and Mental Requirements:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodation may be made to enable individuals with disabilities to perform the position's essential functions

Physical Skills: See “Work Environment” Section.

This job description does not constitute an employment agreement between the employer and employee, and is subject to change by the employer, as the needs of the employer and requirements of the job change.