

Town of Colrain
Select Board Meeting
55 Main Road/Town Office Building
7:00 P.M.

MINUTES OF November 4, 2013

Present: Eileen Sauvageau, Mark Thibodeau, Jack Cavolick

Others Present: Heather Veins, Marybeth Chichester, Garry Longe, Karen Truehart, Chris Lannon, Roger Williams, Dan Schnelle – West County Food Pantry, Julie Hall, Jamie Hall, Craig Howe, John Ryan – Breezeway Farm, Paula Harrison – Office Clerk, Kevin Fox – Town Coordinator.

Meeting was called to order by Chairman Eileen Sauvageau at 7:07 PM.

Meeting Minutes 10/21/13 and 10/28/2013

No minutes were available, tabled to next meeting.

Warrants were reviewed and signed by the Board.

Appointments

Craig Howe regarding the complaint of unregistered vehicles at 164 Heath Road

Craig informed the Board that the cars are his and not Justin Thatcher's. Craig explained why some of the vehicles are there and how long the vehicle will be there. Craig says the vehicle should be out of there in a few months, before winter. Craig explained that by the first of the year he would have all but one unregistered vehicles removed from the property. There was discussion on other properties where there are many unregistered vehicles. Mark explained that if there is a written complaint then the Selectmen have to act on the complaint. The Board agrees that if they would waive the fines if Craig would have all but one unregistered vehicles off the property by the first of the year.

MOVED: Jack Cavolick moved to waive the fines until the first of the year, Mark Thibodeau seconded and it was voted unanimously.

New Business

Request for Appointment by Highway Supt. Of Part-Time Transfer Station Employee

Kevin informed the board that the Highway Superintendent needs a new part-time transfer station attendant. George Billiel has been recommended for this position. Discussion on the status of the current part-time employee and what are the responsibilities of that position

MOVED: Jack Cavolick moved to accept the Highway Superintendent's request to appointment George Billiel as a part-time transfer station employee, Mark Thibodeau seconded and it was voted unanimously.

Declare Surplus Equipment (Highway Dept.)

Kevin informed the Board that the Highway Superintendent would like the board to declare as surplus property the Tenco 2001 13' all season truck body and Power America steam cleaner

MOVED: Mark Thibodeau moved to declare the Tenco 2001 13' all season truck body and 1998 Power America steam cleaner surplus property, Jack Cavolick seconded and it was voted unanimously.

Not anticipated
At time of posting

Verbal complaint

Jack discussed a complaint he has had from Mark Scranton at the Transfer Station. Jack explained the complaint to the Board. The Board discusses the bylaws and how the board should act on the bylaws. Jack will relay to Mark that the board has agreed there needs to be a written complaint in order for the Board to take official action.

Approve/Sign Purchase and Sale Agreement, Contract and Re-sale Agreement for 2006 Sterling Dump Truck with Patriot

Kevin explained that the glider kit was built incorrectly and had to be sent back to the manufacturer. The dealer is trying to help by offering a 2006 Sterling dump Truck for \$1.00 until the glider kit is ready. The board would like to review the agreement and table this to their next meeting, Wednesday, November 13, 2013 at 9 AM.

Local Support Documentation Form – Regional Collecting and Recycling of Agricultural Plastic (FCSWMD)

Kevin explained that the FCSWMD would like the Board to sign a letter of support to continue the regional collecting and recycling of agricultural plastic. Discussion on how this program will work.

MOVED: Jack Cavolick moved to sign the letter of support for FRSWD to continue recycling agricultural plastics, Mark Thibodeau seconded and it was voted unanimously.

Establishment of Ad-Hoc Memorial Park Development Committee and Appointment of Members

Kevin explained the Phil Sherburne has requested there be a committee appointed to look at the possibility of a park at the Memorial Hall site. Phil Sherburne, has recommended a seven person committee with one representative from each of the following boards, Zoning, Planning, Veterans Memorial Committee, Historic Commission, Historical Society, Community Club and one at-large Colrain Resident. Discussion on the current memorials around town and how this proposed park would be maintained

MOVED: Jack Cavolick moved to support the proposal to create an Ad-Hoc Memorial Park Committee as suggested by Phil Sherburne consisting of 7 members one member from each of the following boards, Zoning, Planning, Veterans Memorial Committee, Historic Commission, Historical Society, community Club and one at-large Colrain resident, Mark Thibodeau seconded and it was voted unanimously.

MOVED: Jack Cavolick moved to appoint Phil Sherburne, Rusty Barnes and Joan Rockwell to the Ad-Hoc Memorial Park Development committee, Mark Thibodeau seconded and it was voted unanimously.

Discussion of Need for Special Town Meeting to Receive Authorization to Enter into a Lease Agreement Exceeding 3 Years (Cell Tower at Transfer Station)

Kevin informed the board that town council has reviewed the lease and has made several recommendations. Kevin leaves this for the Board to review and will put on agenda for next meeting.

MOVED: Mark Thibodeau moved to recess at 7:51pm, Jack Cavolick seconded and it was voted unanimously.

Eileen Sauvageau called meeting back to order at 8:30 pm and moved to the CDBG public hearing.

Community Development Block Grant Public Hearing

Eileen called the meeting to order at 8:30PM and introduced John Ryan from Breezeway Farm Consulting.

John Ryan discussed the three strategies which the board should adopt. He explained why and how this is beneficial to the CDBG. Since the town is under 5000 in population you can pick the town as a whole as the target area. John reviewed the Strategic Action Plan/priority project list.

MOVED: Mark Thibodeau moved to accept the preliminary 2014 Strategic Action Plan, Jack Cavolick seconded and it was voted unanimously.

MOVED: Mark Thibodeau moved to accept the priority project list as listed on the current proposal, Jack Cavolick seconded and it was voted unanimously.

MOVED: Mark Thibodeau moved to accept the Town of Colrain as a whole and a cluster defined as the village center for the proposed infrastructure project, Jack Cavolick seconded and it was voted unanimously.

John reviewed the needs surveys result and reviewed the priorities from that survey.

MOVED: Mark Thibodeau moved to adopt the plan for social service with the food pantry as the priority for the Town of Colrain, Jack Cavolick seconded and it was voted unanimously.

John reviewed the task of surveying the housing in the town and the process of rating housing units. John discussed the housing rehab portion of the grant. John informed the board that there is a second survey still active and can be filled out. This survey is currently on the website or available in paper at the Town Office and the Griswold Library.

Discussion on the River Street project and the pros and cons of sidewalks, drainage issues and the how the projected cost will be determined.

The public hearing was closed at 9:27 pm.

MOVED: Jack Cavolick moved to approve and sign the police mutual aide agreement, Eileen Sauvageau seconded and it was voted unanimously.

MOVED: Mark Thibodeau moved to adjourn the meeting at 9:28 PM. seconded by Jack Cavolick and it was voted unanimously.

Respectfully submitted,

Accepted by the Board of Selectmen

Kevin Fox
Town Coordinator

Eileen Sauvageau - Chairman

Mark Thibodeau

Jack Cavolick

Documents

- Warrants
- Letter from Scott Sullivan regarding transfer station part-time position
- Information on request for surplus property
- FCSWMD – Recycling agricultural plastic and wood pellet bags memo
- Request for Ad-Hoc Memorial Park Committee – Phil Sherburne memo
- 2014 Community Development Strategy for Town of Colrain - Draft