

Town of Colrain
Select Board Meeting
55 Main Road/Town Office Building
6:00 P.M.

MINUTES OF February 10, 2014

Present: Mark Thibodeau, Jack Cavolick,

Absent Eileen Sauvageau

Others Present Jason Haskins – Police Chief, Nick Anzouni – Fire Chief, C. Leigh Morrell, Shane Brenizer, Will Flanders, Megan McDonough, Joan McQuade, David W. Nims, Bob Ramirez, Paula Harrison – Office Clerk, Kevin Fox – Town Coordinator.

Meeting was called to order by Chairman Eileen Sauvageau at 7:00 PM.

Warrants were reviewed and signed.

Minutes January 27, 2013

The minutes were not ready at the time of the meeting.

New Business

Selectmen Cash Reconciliation Policy

Kevin explained that Tracey would like this policy to be discontinued. Discussion on why it is important to keep this policy and how it is critical especially for yearly bonding of the employees.

MOVED: Jack Cavolick to accept the cash reconciliation for December 2013 and would like to continue with the Cash Reconciliation Policy, Mark Thibodeau seconded and it was voted unanimously.

Pest control contract

Kevin informed the Board that this is the yearly contract to have the covered bridge treated two times a year for seasonal pests. Discussion on what insects this is for and what time of year these treatments occur.

MOVED Jack Cavolick moved to accept the contract from Minuteman Pest Control for the Arthur D. Smith Covered Bridge for two applications in the spring and the summer at a cost of \$185 for each application, Mark Thibodeau seconded and it was voted unanimously.

Appointments

Mary Vilbon – Shelburne Falls Area Business Associations

Will Flanders from the Business Association introduced himself and Shane Brenizer to the Board, Mary was unable to attend this evenings meeting Will explained he is here to inform the Board about how the Business Association has expanded their services and what those services are. Will let the Board knows that the Business Association is actively seeking places for businesses to locate in Colrain. The Board would like to know how they can help with their mission.

Further discussion regarding what the Town can do help the Business Association. There was discussion on how to get the GSFABA included in our current master plans and what grants the Association has received. The Board supports the efforts of the GSFABA. About a year ago there was a G meaning greater added to the front of our name in order to encompass the surrounding towns. Kevin informed the Board of the value the GSFABA has had for Buckland.

Jason Haskins – Police Chief – Department Update and Discussion

Jason informed the Board that he does have the two police vests and is waiting for Justin Purinton's answer as to if he want to make an offer on his vest.

MOVED: Jack Cavolick moved to sell Gary Russell his vest for \$150.00 dollars, Mark Thibodeau seconded and it was voted unanimously.

Discussion on what could be done in the future to minimize this vest situation. The Chief informed the Board that Colrain only buys vests for Town employees. Discussion on whether other towns with part-time employees buy equipment. Discussion on where the equipment currently comes from and the cost. The Chief believes the town is current on equipment needs.

Discussion on the need for a new police cruiser and the current condition of the police Tahoe. The Chief informed the Board that the estimated cost to repair the Tahoe is \$6,000. In order to replace it, the cost would be about \$44,000. That would be a SUV with all-wheel drive. Mark would like to see the Tahoe repaired and see if we can get one to two years more out of it in order to save for a new vehicle. Discussion on the Tahoe and the possible dangers of the job with an older vehicle. Jack asked what if the Tahoe breaks down tomorrow, what would be the next step for the town. The town would have to depend on one vehicle until the ATM for the voters to decide. The Chief will look into a leasing program and how they work. Greenfield is currently using leasing programs. There was discussion on setting up a stabilization fund in order to save for replacing vehicles in the future. Kevin informed the board that there is not an account set up for the Police Department currently. The Board would like to set up a stabilization for the Police Department.

Meaghan McDonough – Code Red Coordinator – System Update

Jack informed the Board of the history of this program and how it developed in the Town of Colrain. Meaghan presented the draft of the Code Red policy to the Board. The basis of the policy is who can use this system, for example, if the town would like to announce the ATM, or a road closure it would have to come before the Board for approval. Jack informed the Board that the he would like to keep the information and notification on a town wide level. Jack would like the Board to review and approve the policy in order to make this part of the Code Red System. Discussion on elements of the policy works and who is trained to operate the system.

MOVED: Mark Thibodeau moved to accept the Code Red Emergency Management Policy as written, Jack Cavolick seconded and it was voted unanimously.

Joan McQuade – Smith Bridge – Open to Vehicular Traffic

Kevin informed Joan there are three set of minutes on this topic. Kevin reviewed the minutes of August 12, 2002, September 15, 2003, August 16, 2004. There was discussion that the bridge needed guardrails in order to be opened by the DOT. Kevin will contact Mass DOT to see if the bridge could be opened to vehicular traffic. The Board would like Kevin to check with the Scott, the Highway Superintendent to see if the road that approaches the bridge are in good condition. Discussion on how Conway has recently opened there covered bridge and that they have opened it against the advice of Mass DOT. Kevin will keep this on the agenda and try to get in touch with Mass DOT tomorrow.

New Business

FY 14 CDBG Program Income Certification

Kevin presented the Program Income Certification form required to be submitted with the CDBG application.

MOVED: Jack Cavolick moved to approve the Certification, Mark Thibideau seconded and it was voted unanimously.

Old Business

Heath Recondstruction Road Bridge Project

Kevin asked if the Board has had time to review the Heath Road bridge reconstruction letter. Discussion on what the letter details are. The Board would like Kevin to send the proposed letter to Mass DOT.

Old Business

CCS – Lease –

Kevin has not resumed work on the CCS Lease and will continue to keep on Old Business.

FRCOG proposed Emergency Sheltering Agreement

Mark does not support the Sheltering Agreement and Jack agrees. No Action Taken.

Not Anticipated

At time of posting

Thank you letters for volunteers for construction on Transfer Station Shed

Jack would like thank you letters for Ken Bigolow donated labor and Lee Denison donated lumber. Kevin will draft letters

Alice to approve and sign a contract for mapping for assessors

Kevin informed the Board that this is an annual contract to update the assessors maps.

MOVED: Jack Cavolick moved to pay to update service for the contract before us for Cartagraphic Associates Inc. for \$1,600. Mark Thibodeau seconded and it was voted unanimously.

Mark informed the board that many people in the community have commented on the property below the Brick Meeting House. There is a policy in the town's bylaw under unsitely conditions that devalues the property. Discussion on the property.

MOVED: Mark Thibodeau moved to dissolve the meeting at 9:10 PM, Jack Cavolick seconded and it was voted unanimously.

Respectfully submitted,

Accepted by the Board of Selectmen

Paula Harrison
Office Clerk

Eileen Sauvageau - Chairman

Mark Thibodeau

Jack Cavolick

Documents