

Town of Colrain
Select Board Meeting
55 Main Road/Town Office Building
7:00 P.M.

MINUTES OF February 24, 2014

Present: Eileen Sauvageau, Mark Thibodeau, Jack Cavolick,

Others Present Scott Sullivan – Highway Superintendent, Ellen Weeks – Personnel Committee, Marybeth Chichester – Finance Committee, Diane Broncaccio – The Recorder, Dan Lawrence – Weston and Sampson, Paula Harrison – Office Clerk, Kevin Fox – Town Coordinator.

Meeting was called to order by Chairman Eileen Sauvageau at 7:08 PM.

Warrants were reviewed and signed.

Minutes January 27, 2014 and February 10, 2014

The Board reviewed the minutes of January 27, 2014. The February 10, 2014 minutes were not ready at the time of the meeting.

MOVED: Mark Thibodeau moved to approve the minutes from 1/27/14, Jack Cavolick seconded and was voted unanimously.

Appointments

Weston and Sampson – Sewer Study Report

Dan updated the Board on the Sewer Study. He presented a draft copy of the Town Center Sanitary Sewer Preliminary Engineering Report to review. Dan reviewed the components of the study and the different alternative for septic systems. Dan reviewed the cost of Alternate 2A Gravity and Force Main, which is the most viable option. Dan and the Board discussed the viability of the project and the pros and cons for the Town. Jack asked how the homeowners would connect when most of the septic piping is going toward the back of the house. Dan discussed the options available for this. Dan informed the Board of the possibility of applying for MassWorks funding. There was discussion on how a sewer system would help the town towards economic development and how the system would be set up as user fee supported. Discussion on the cost projections in the future if this project would happen in 2015. Dan informed the board that Weston and Sampson have meet with Barnhardt and they would allow the town to connect for a fee of \$300,000.

New Business5

Jacksonville Road Bridge Replacement Correspondence From MASS DOT

Kevin informed the Board that there was a meeting regarding the Bridge about a month ago. There was discussion on where the location of the sidewalk on the bridge. Kevin explained the proposed route. The Mass DOT is looking for a letter from the town with their opinion on where this sidewalk should be placed. Discussion on the proposed route of the sidewalk on the Jacksonville Road bridge and up to the center of town. The proposed plan would bring the pedestrians

across the road two times. The Board agrees the current proposal is not the best solution. The Board would like Kevin to draft a letter stating the safety concerns of the proposed plan. Kevin reminded the Board that there is a public hearing at the school for this

Transfer Station Attendants Hut Thank You Letters

Kevin presented the thank you letters for the Transfer Station hut construction volunteers for the Board to sign.

FY 14 Budget Update

Kevin updated the Board on the FY 14 budget. Discussion on Highway overtime, salt and sand budget, and town office budgets.

Old Business

Smith Bridge – Opening to Vehicular Traffic Update

Kevin did send a letter to Mass DOT regarding opening Vehicular Traffic but he has not had a response from them yet. He will put this on the next agenda.

CCS Lease

Jason Ferenc is working on the CCS Lease and the Board will be apprised of progress.

Scope of Service for the Tip project

Kevin will invite Weston and Sampson to the Board's next meeting to discuss the TIP project.

Not Anticipated

At time of posting

Ellen Weeks – Office Clerk/Collector classification

Kevin informed the Board and Ellen that the Office Clerk/Collector position is hourly and salaried position. This will be difficult during the time the Collector attends Treasurer/Collector school in August. Kevin proposed to combined the salary and make it a 40 hour a week salaried position. There was discussion on the importance of keeping the positions separate on paper and in the budget. The Board supports making the position salaried. Ellen will bring this to the next Personnel Committee and get back to the Board with a recommendation.

Board of Health – Contract with Greenfield Board of Health for Services

Jack informed the Board that the Board of Health has discussed and agreed that it would be good to contracting with the Greenfield Board of Health to be able to conduct inspections, perk and soil tests if necessary. Jack explained that this has come up due to the Mike Friedlander having a long term absence and issues at 1 Greenfield Road. The Board would like to review the contract. Kevin will review the contract and bring to the next meeting with recommendations if necessary.

MOVED: Mark Thibodeau moved to dissolve the meeting at 9:06 PM, Jack Cavolick seconded and it was voted unanimously.

Respectfully submitted,

Accepted by the Board of Selectmen

Paula Harrison
Office Clerk

Eileen Sauvageau - Chairman

Mark Thibodeau

Jack Cavolick

Documents

- Thank you letters for Hut Construction at Transfer Station
- Tracey Baronas memo regarding Accounts needing attention
- Correspondence to Ellen Weeks from Kevin Fox regarding reclassifying Office Clerk position to a salaried position.
- Letter to Mass DOT – Ms Patricia Leavenworth regarding opening the Covered Bridge to traffic
- Letter – Intersection improvement Colrain center from Weston & Sampson
- Scope of Work – Intersection Improvement at Main Road