

Town of Colrain  
Select Board  
Select Board Meeting Room  
Town Offices  
55 Main Road  
7:00 PM

**MINUTES OF SELECT BOARD  
December 21, 2015**

**Present:** Eileen Sauvageau, Chair; Mark Thibodeau; Jack Cavolick

**Others Present:** Karen Pelto, MA DEP; Cathy Kiley, MA DEP; Will Sloan Anderson, Franklin Land Trust; Sarak Wik, Planning Board; Erin Rodgers, Trout Unlimited; Colin Lawson, Trout Unlimited; Kevin Worden Sr; Paula Harrison, Collector/Treasurer; Colleen Worden, Office Clerk; Kevin Fox, Town Coordinator

Chair, Eileen Sauvageau called the meeting to order at 7:00 pm.

**Approve Meeting Minutes:**

**MOVED:** Jack Cavolick moved to accept the Select Board Meeting Minutes of 4/6/2015, 11/23/2015 and 12/22/2014.

Mark Thibodeau seconded. **Approved unanimously.**

**Informational Presentation:**

Karen Pelto of Mass DEP gave a presentation on a grant opportunity for the North River from the MA Natural Resources Damage Trust Program. Colrain has \$30,000 in available funding due to the sulfuric acid spill in 2003. Public and non-public entities can apply, and more than one application can be submitted. Trout Unlimited would like to come and speak to the Board about the work they are proposing.

**Appointments: Chapter 61A Right of First Refusal Option – Map 107 Lots 1.1 and 1.4**

Agenda item cancelled

**Paula Harrison – Tax Collector/Treasurer – Clarification of Personnel Policies as Applicable to Town Clerk**

Paula informed the Board that no elected official should have health insurance unless they work at least 20 hours per week. The Town Clerk is the only elected official working at least 20 hours. Kevin and Paula will make an amendment to the policy to include benefits (health insurance) for the Town Clerk and then bring it back to the next meeting.

**MOVED:** Jack Cavolick moved to keep paying insurance.

Mark Thibodeau seconded. Eileen Sauvageau wanted more clarification on requirements of the Board before voting.

Kevin will speak to Town Council. Discussion on how many other towns pay their insurance and the costs associated.

Jack Cavolick withdrew his motion. Mark Thibodeau seconded.

**New Business: Letter from Lark Thwing, Chair Mohawk Trail RSD re: Considering Changing the ATM Date**

Kevin informed the Board that the Chair of the Mohawk Trail RSD would like the Town to consider changing the date of the Annual Town Meeting. It coincides with Shelburne's ATM and would be difficult for the Superintendent to adequately attend both. This would require Town Meeting approval as the date is set by by-law. Kevin recommended not changing the date.

**MOVED:** Jack Cavolick moved to not move the Town Meeting to accommodate the Superintendent.

Mark Thibodeau seconded. **Approved unanimously.**

Eileen suggested that the District send representatives to the meeting.

**FRCOG – DLTA Funding Priorities**

Kevin suggested using the DLTA funding for zoning by-laws and finishing the capital plan. Sara Wik suggested wind by-laws and medical marijuana by-laws.

**Contract For Engineering and Resident Inspection Service – Weston and Sampson**

**MOVED:** Jack Cavolick moved to accept and sign the contract for Weston and Sampson.

Mark Thibodeau seconded. **Approved unanimously.**

**2016 Class I, II and Common Victualler Licenses**

**MOVED:** Mark Thibodeau moved to sign all three licenses.

Jack Cavolick seconded. **Approved unanimously.**

**2016 Retail Liquor License Renewal Certification**

**MOVED:** Jack Cavolick moved to approve the renewal and licensing.

Mark Thibodeau seconded. **Approved unanimously.**

**Report From Mohawk RSD -- First Budget Meeting**

Kevin informed the Board that he attended the first budget meeting for the Mohawk Trail RSD and provided the Board with the handouts.

**Fee Proposal/Contract for Designer Services (Highway Garage) Weston & Sampson**

Kevin informed the Board that the contract proposed by Weston and Sampson has a fee of \$40,000. The contract was reviewed by Jason Ferenc as well as Kevin and both agree the proposal is acceptable to the scope of the project.

**MOVED:** Mark Thibodeau moved to sign the agreement with Weston and Sampson.

Jack Cavolick seconded. **Approved unanimously.**

**Eileen Sauvageau – Solar Program**

Eileen is requesting permission from the Board to set up a table at the dump on Saturday December 26<sup>th</sup> to inform residents of the solar program.

**MOVED:** Jack Cavolick moved that Solarize Colrain be present at the dump and can be there as long as needed.

Mark Thibodeau seconded. **Approved unanimously.**

**Old Business: Town Property Repairs**

Discussion on vinyl siding for the Town Office.

**Interim Police Chief Appointment**

**MOVED:** Jack Cavolick moved to appoint Chris Lannon for interim Police Chief at \$22.00/hour for a period of 90 days.

Mark Thibodeau seconded. **Approved unanimously.**

**MOVED:** Jack Cavolick amended the initial motion to include a maximum of 15 hours/week.

Mark Thibodeau seconded. **Approved unanimously.**

**Unanticipated: None**

**Town Administrator Updates: None**

**MOVED:** Mark Thibodeau moved to dissolve the meeting at 9:15 pm.  
Jack Cavolick seconded. **Approved unanimously.**

Respectfully submitted,

Colleen Worden  
Office Clerk

Accepted by the Select Board

\_\_\_\_\_  
Eileen Sauvageau - Chair

\_\_\_\_\_  
Mark Thibodeau

\_\_\_\_\_  
Jack Cavolick

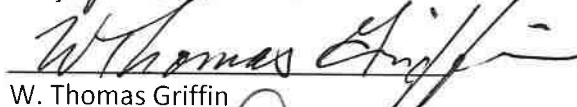
Minutes originally taken by Colleen Worden and typed by Marjorie Smith for approval by the current Select Board members. The current Board members accept the minutes as written on 8/22/2023, for the purpose of putting the minutes on record, as they were not accepted around the time of the original meeting.

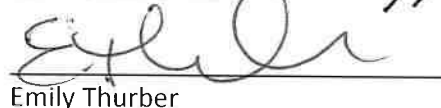
Respectfully submitted,

Marjorie Smith  
Administrative Assistant

Accepted by the Select Board

  
\_\_\_\_\_  
Benjamin Eastman - Chair

  
\_\_\_\_\_  
W. Thomas Griffin

  
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Emily Thurber

**Documents:**

Select Board Meeting Notes

Letter from Lark Thwing, MTRSD School Committee Chair, re: Request to Move ATM

MTRSD FY17 Budget Proposal Development

Contract for Engineering & Resident Inspection Service from Weston & Sampson

Summary of Town Property Projects

ABCC Renewal Certification 2016 Form

Letter dated 12/18/2015 from Weston & Sampson re: Repair and Partial Replacement of the Colrain Highway Department Facility A/E Services, Scope and Fee Proposal

Letter from FRCOG dated 12/4/2015 re: DLTA Funding

FRCOG Local Technical Assistance Request Form