

Town of Colrain  
Select Board Meeting  
55 Main Road/Town Office Building  
7:00 P.M.  
**MINUTES OF June 20, 2016**

Present: Jack Cavolick, Mark Thibodeau, Eileen Sauvageau

Others Present Kevin Fox-Coordinator, Colleen Worden-Office Clerk, Paula Harrison-Tax Collector/Treasurer, Dan Neitsche-FRCOG, David Adams, Carole Adams, and Kate Barrows  
Meeting was called to order by Chairman Eileen Sauvageau at 7:50 PM.

Appointments **Daniel Nietsche-FRCOG**  
Daniel Nietsche attended the meeting to discuss the Multi-Agency Coordination Center (MACC) and how it works. He explained that if the Town chooses to join that there will be a minimal cost to the Town per year of possibly \$1,500.00. There was discussion on how the MACC could benefit the Town. The Board decided that it would be in the best interest of the Town to join the MACC and signed the contract.

**MOVED:** Mark Thibodeau moved to sign the MACC contract. Eileen Sauvageau seconded. Voted unanimous.

Old Business **Keiter Builders-Library Window update**  
Kevin signed the contract last week and as of 6-20-16 has not heard anything, he will send them an email tomorrow and bring it back to the next meeting.

**Update on Meeting with Bill Stathis-Crocker Communications**  
Kevin filled out the readiness check list last week. He should be hearing something soon.

**Solar Program update**  
Eileen Sauvageau gave an update on the Solar Program. She stated that the Town is up and running.

Not Anticipated  
At time of posting **Grant Application for VFA Funds**  
Deputy Fire Chief Kevin Worden submitted a completed application for a Volunteer Fire Assistance Funds grant and is asking for the Boards approval. This grant has been awarded to the Town in previous years and provides funding for projects involving training, fire prevention and equipment purchases.

**MOVED:** Eileen Sauvageau moved to sign the VFS grant. Mark Thibodeau seconded. Voted unanimous.

### **Munici Bid**

The high bid for the Highway Departments yellow dump truck was \$2,850.00. Scott would like to speak to Nate and get his opinion on what he thinks about the bid.

**MOVED:** Eileen Sauvageau moved, contingent on what Nate has to say about the bid price, to accept the bid of \$2,850.00 for the yellow Highway Department truck. Mark Thibodeau seconded. Voted unanimous.

### **Agreement for Sharing Sign Making Equipment**

The Franklin County Regional Council of Governments (FRCOG) used state DLTA grant funds to purchase all the necessary equipment to create a new regional highway sign making program that will allow Franklin County towns to share the equipment necessary to produce signs in house. The Greenfield DPW has volunteered to host the equipment. There will be a minimal charge of \$10.00 per sign to be paid to the Town of Greenfield. The FRCOG is asking each town in Franklin County if they are interested in joining the program and is also asking each town to appoint a representative. After some discussion by the Board it was decided that the Town of Colrain would join.

**MOVED:** Mark Thibodeau moved to appoint Kevin Fox as the Towns representative for the DPW sign project. Eileen Sauvageau seconded. Voted unanimous.

**MOVED:** Mark Thibodeau moved to sign the agreement. Eileen Sauvageau seconded. Voted Unanimous.

### **Highway Facility design Contract Amendment #2**

**MOVED:** Mark Thibodeau moved that the performance period for the contract between the Town of Colrain and Weston & Sampson Engineers Inc. dated December 21, 2015 for the design services for the Colrain Highway facilities be extended to July 28, 2016 for the completion of the design development submission. Eileen Sauvageau seconded. Voted unanimous.

### **Treasures Salary**

There was a discussion on how to compensate the Tax Collector/Treasurer Paula Harrison for the work she has been doing in the absents of Town Coordinator Kevin Fox. After a brief discussion it was decided that she should be paid the same hourly wage as Kevin, thru 6/30/2016.

**MOVED:** Mark Thibodeau moved to pay Tax Collector/Treasurer Paula Harrison the same hourly wage as Town Coordinator Kevin Fox while he is on medical leave. Eileen Sauvageau seconded. Voted unanimous.

### **Proposed BOS Schedule for FY17**

Paula Harrison proposing is that the Board of Selectmen meetings be held on Wednesdays at 2:30 in the afternoon for at least the next six months this would be so Kevin could attend during his recuperation. The Board did not think it would be a problem and suggested that if there were any residents that could only attend at night they would try to accommodate them.

**MOVED:** Eileen Sauvageau moved to accept the proposed FY17 BOS schedule for the next six months. Mark Thibodeau seconded. Voted unanimous.

**MOVED:** Mark Thibodeau moved to adjourn. Eileen Sauvageau seconded. Voted unanimous.  
Meeting adjourned at 8:45

Respectfully submitted,

Paula Harrison  
Office Clerk

Accepted by the Board of Selectmen

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Eileen Sauvageau - Chairman

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Mark Thibodeau

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Jack Cavolick

## Documents

- Highway Facility Design Contract Amendment #2
- STM Meeting Warrant
- Mohawk Trail Regional School District Agreement Memorandum Emergency Management
- Memorandum of understanding for emergency Coordination Services