

Town of Colrain
Select Board Meeting
55 Main Road/Town Office Building
3:00 P.M.

MINUTES OF June 7, 2017

Present: Mark Thibodeau, Eileen Sauvageau, Jack Cavolick

Others Present: Kevin Fox-Town Coordinator, Colleen Worden-Office Clerk, Thomas Scanlon, Justin Cole-Town Accountant, Paula Harrison-Treasures/Tax Collector, Rebekah Novak, and Rick Pezza-Green Wastewater Solutions.

Meeting was called to order by Chairman Jack Cavolick at 3:05 PM.

Tom Scanlon-Presentation of Draft FY16 Audited Financial Statements and Financial Letter:

Tom Scanlon attended the meeting and gave a presentation on the results of the FY 16 audit. Tom explained that there were a few minor recommendations, but is confident they will be corrected. Tom explained that the Town is running very efficiently, is well managed and has excellent financial planning.

MOVED: Mark Thibodeau moved to accept the Audit reports for FY16. Eileen Sauvageau seconded. Vote unanimous.

STM Warrant:

Kevin has prepared a STM warrant with a tentative schedule of 6/29/17 pending the Boards approval. Kevin explained that there is one article and it proposes using overlay surplus released by the Assessors to fund a Winter Road account deficit.

MOVED: Eileen Sauvageau moved to accept the STM warrant for the Winter Roads account. Mark Thibodeau seconded. Voted unanimous.

Set Police Chief Work Schedule:

Kevin explained at an earlier meeting the Board set the Police chief work schedule at 20 hours per week and would revisit it at a later date. Kevin is recommending that the 20 hour per week work schedule be made permanent. He has spoken the Chief Lannon and he agrees with that schedule.

MOVED: Eileen Sauvageau moved to make the Police Chief position a 20 hour per week position. Mark Thibodeau seconded. Voted unanimous.

End of Year Transfer Request:

Kevin explained that the purpose for the request is to fund the purchase of modular workstations for the Police Dept. The transfer will entail transferring \$3,250 from Police training to Police equipment from FY17.

MOVED: Eileen Sauvageau moved to approve the transfer request of \$3,250 from Police training to the Police equipment from the FY17 budget. Mark Thibodeau seconded. Voted unanimous.

Unanticipated at time
Of posting

Memorandum of Understanding for Solid Waste Management:

Kevin explained that this memorandum this is something that the town has to approve and sign every year.

MOVED: Mark Thibodeau moved to accept and sign the MOU of understanding for the Solid Waste Management. Eileen Sauvageau seconded. Voted unanimous.

FRCOG Grant Supply Efficiency Audit:

Kevin gave the board a brief description on the services available if they decide to participate in the FRCOG Municipal coordination services Grant, after a brief discussion it was decided that the town would participate.

MOVED: Eileen Sauvageau moved to participate in the FRCOG Municipal Coordination Services Grant. Mark Thibodeau seconded. Voted unanimous.

Proposal For Engineering Services Group-MA.DOT Small Bridge Grant:

Kevin asked the Board to postpone any decisions on this until he has time to compare this proposal with the Town of Charlemont's. The board agreed to bring this back to the next meeting.

Transfer Station Fees:

Jonathon Lagreze presented his revised Transfer Station Fee Schedule. There was a brief discussion. Kevin suggested that the Board not make any decisions until the next meeting when Jan Ameen from the solid Waste District will be in attendance to answer any questions.

Rebekah Novak and Rick Pezza-Green Wastewater Solutions:

Rebekah and Rick attended the meeting to give the Board a presentation on their company's solution for alternative septic systems. They left the Board literature to look over.

Highway Garage Reconstruction Update:

Kevin updated the Board on the construction and advised them of a couple of change orders that have been made. Kevin asked the Board how they would like to deal with any other change orders that happen. There was a discussion on whether they wanted to be notified on all change orders or if they would like to only be notified when the cost reaches a certain amount. The Board agreed that they did not need to know and approve of every order in excess of \$2,000 except for emergencies.

Broadband Update:

The contracts have been signed on Monday. The next step will be to have the Secretary of Economic Development sign it and send it back.

MOVED: Mark Thibodeau moved to close the meeting, Eileen Sauvageau seconded. Meeting closed at 5:05.

Respectfully submitted,

Colleen Worden
Office Clerk

Accepted by the Board of Selectmen

Eileen Sauvageau

Mark Thibodeau

Jack Cavolick-Chairman

Documents

- STM Warrant
- Tom Scanlon- Presentation Draft