Town of Colrain

Select Board Meeting

 Remote Conference Call-in

6:00 P.M.

MINUTES OF NOVEMBER 10, 2020

**Present** Joe Kurland, Mike Slowinski; Absent: Mark Thibodeau

**Others Present** Elaine Stanley; Randy Crochier, Colrain Health Agent; Mike Friedlander, Nina Martin-Anzuoni, and Gary Ponce, Board of Health; Chelsea Jordan-Makely, GML Director; Scott Sullivan, Highway Superintendent; Betsy Shuipis, Administrative Asst.; Kevin Fox, Town Administrator

 The meeting was called to order remotely by Joe Kurland at 6:01 p.m.

**Appointments Colrain Board of Health – Discussion re: Covid-19 guidance and protocol; meetings of public bodies, town facility usage, etc.**

The Board of Health (BOH) members need clarification regarding guidance the Town requests regarding Covid-19.

 **Questions/Comments:**

* Joe Kurland asked why the BOH has been meeting in the Town Garage conference room when the Town Offices have been closed to the public since March 2020 at the BOH’s recommendation.
* Mike Slowinski asks for guidance regarding other boards and committees that are meeting. For example, the cell tower open meeting is a large group that includes the Planning Board and the ZBA. Where can they, and other boards, meet safely in the Town of Colrain?
* Chelsea Jordan-Makely, Library Director, explained the plan to open the library to Express Browsing (as soon as the HVAC upgrade is completed) where up to 4 people can enter the library for a quick browse. Chelsea explained the cleaning protocol and the improved air quality with the HVAC upgrade, and is hoping to reopen for Express Browsing in December. **Chelsea will send the plans to Nina Martin-Anzuoni, BOH Chair, and Nina will share them with Randy Crozier, who will then contact Chelsea**.
* How to enforce face covering mandate? The BOH is considering appointing Chief Lannon agent of record, which authorizes him with enforcement of the order.
* Kevin Fox reminded the BOH that the reason they are here is because some Town Boards wrote to the Select Board asking whether they could meet as a public body in a Town building. The BOH’s guidance as of today says no, but it is not uniformly followed. Chelsea added that the Library Trustees are asking that same question – can the six of them meet masked/social distanced in the library after the HVAC is updated? Kevin said this is the perfect example. He’d have to say no to Chelsea while other boards are meeting.

The Board of Health will send the Select Board the requested guidance.

 **Colrain Veterans’ Memorial Committee – Memorial Discussion**

 **MOVED:** Mike Slowinski moved that we designate Three Main Road as the site for the Colrain Veterans Memorial Community Park. Joe Kurland seconded. Roll call: **all ayes.**

**New Business Requests to be appointed to the Colrain Historical Commission – Sarah Davenport and Harold (Guy) Wheeler**

 **MOVED:** Mike Slowinski moved to appoint Sarah Davenport and Harold (Guy) Wheeler to the Colrain Historical Commission. Joe seconded. Roll call: **all ayes**.

 **Phased reopening of the Griswold Memorial Library, Part 2 (from library takeout to express browsing)**

 **(**Please see discussion of Express Browsing in the Board of Health comments above.)

 **MOVED:** Mike Slowinski moved to accept The Griswold Memorial Library Express Browsing as outlined in the packet contingent on Board of Health approval. Joe Kurland seconded. Roll call: **all ayes.**

**Old Business None**

**Unanticipated**

**Business Scott Sullivan – Proposal to Purchase a Tractor**

Purchase of a tractor requires a special town meeting and finding a space to have it, which may be difficult this time of year.

 The replacement tractor is the same make and year as the tractor we presently own for $19,500 as compared to a new tractor for $150,000. The old tractor will be sold at auction. **Meeting paused at 6:45 while Mike Slowinski conferred with Mr. MacLeay. Meeting resumed at 6:50 p.m.** Mr. MacLeay does not recommend spending $20,000 on this tractor, especially without inspecting the vehicle before committing to the purchase.

 At the next meeting Kevin will have a draft warrant prepared in the event the Select Board wants to purchase the tractor.

 **Select Board Meeting Minutes of 10/13/20.**

**MOVE:** Mike Slowinski moved to approve the minutes of 10/13/20. Joe seconded. Roll call: **all ayes.**

**Town Administrator**

**Updates Cares Act Update.**

The Town received $147,857 of available funds of the Care Act (federal funding). Kevin submitted a round 2 application for the following purposes: six laptops for town personnel, janitorial services (primarily for the Fire Station), HVAC upgrades at GML, HVAC work and Chromebook laptops for Colrain Central School, recoup of election and town meeting expenses from the past year, staffing needs the FRCOG requested for services above and beyond our assessment, and epoxy flooring for the fire department. There is a December 30th deadline for completion of work.

Kevin will budget for 3 more laptops for the Select Board members.

**MOVED:** Mike Slowinski moved to close the meeting at 7:17 p.m. Joe Kurland seconded. Roll call: **all ayes.**

 Respectfully submitted, Accepted by the Select Board

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Betsy Shuipis Mark Thibodeau - Chair

Administrative Assistant

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 Joe Kurland

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 Mike Slowinski

Documents

Select Board Meeting Notes

Email dated October 28, 2020 to Michael Friedlander from the Town Administrator inviting the Board of Health to the next Select Board meeting of 11/10/2020

Select Board meeting minutes of March 16, 2020

Email dates March 16, 2020 to chairs of Colrain Boards and Committees from the Town Administrator re: the open meeting laws when using remote meeting participation

Massachusetts Open Meeting Law Remote Participation 940 CMR 29.10

Email dated March 18, 2020 to the Select Board from the Town Administrator re: posting on Town website and notice for the Greenfield Recorder that the town offices are closed to the public

Covid-19 Announcement dated March 16, 2020 to the Town of Colrain residents and visitors that the Town Offices are closed to the public effective immediately

Email dated October 29, 2020 from Sarah Davenport to the Town of Colrain Administrator re: her desire to be appointed to the Colrain Historical Commission

Letter from Harold W. (Guy) Wheeler to the Select Board dated October 24, 2020 asking to be appointed to the Colrain Historical Commission

Phased reopening the the Griswold Memorial Library, part 2: from “Library Takeout” to Express Browsing dated October 5, 2020