

Town of Colrain
Select Board/MLP Board Meeting
Colrain Town Office
55 Main Road
10:00 AM

**MINUTES OF SELECT BOARD
December 21, 2021**

Present: Joe Kurland, Chair; Mike Slowinski; W. Thomas Griffin

Others Present: Jamie Hall; Donnie Brown; Gail Johnston; Paula Harrison; Betsy Shuipis, Administrative Assistant;
Kevin Fox, Town Administrator

Chair Joe Kurland called the meeting to order at 10:04 am.

Appointments: None

New Business: Unregistered Motor Vehicle By-Law Enforcement Protocol

Kevin Fox updated the Board on the spreadsheet he created for unregistered motor vehicle complaints and the status of each property. Kevin further explained his process/procedure after a formal complaint is made. Discussion on the goals of the by-law, process and procedure for complaints and the role of the Select Board. It was decided that the Select Board that the Town Administrator sends the letter and then the issue is turned over to the Select Board and any further discussion with the complainant and owners of the property in question is to be done at a posted Board meeting. Discussion on the use of a fence to shield the vehicles in the general by-law versus the zoning by-laws and the members of the Board agreed a fence is suitable. Residents questioned the timing of when fines could start. The Board stated that if the property owner is working on complying and in communication with the Board they will work with the owner. Paula Harrison explained to the Board that should fines start being levied, the start date needs to be the same for everyone and the process needs to be consistent.

Old Business: None

Unanticipated: None

Town Administrator Updates:

Annual Town Meeting Proposed Date

Kevin checked with Megan McDonough she provided the best dates for her. Kevin suggested a Wednesday at 5:30 like last year. The discussion will continue at the next Select Board meeting.

COVID-19 Rapid Tests

Gary Ponce delivered boxes of COVID-19 rapid tests and are available to residents at the Town Hall and Library.

MOVED: Mike Slowinski moved to dissolve the meeting at 11:08 am.
Thom Griffin seconded. **Approved unanimously.**

Respectfully submitted,

Betsy Shuipis
Administrative Assistant

Accepted by the Select Board

Joe Kurland - Chair

Mike Slowinski

Thom Griffin

Minutes originally taken by Betsy Shuipis and typed by Marjorie Smith for approval by the current Select Board members. The current Board members accept the minutes as written on 12/24/2023, for the purpose of putting the minutes on record, as they were not accepted around the time of the original meeting.

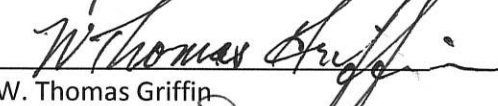
Respectfully submitted,

Marjorie Smith
Administrative Assistant


Accepted by the Select Board



Benjamin Eastman - Chair



W. Thomas Griffin



Emily Thurber

Documents:

Email between Kevin Fox, Town Administrator, and Jane Johnson dated 12/20/2021 re: Unregistered Motor Vehicles

Email between Kevin Fox, Town Administrator, and Dawn Brown dated 12/17/2021 re: Unregistered Motor Vehicles Letter

Letter dated 12/13/2021 from Donald Brown Sr. re: giving permission to Dawn and Donnie Brown speaking on his behalf

Email from Paula Harrison, Treasurer, to Kevin Fox, Town Administrator, dated 11/5/2021 re: three year average for retirement