

Town of Colrain
Select Board/MLP Board Meeting
Colrain Central School
22 Jacksonville Road
4:30 PM

**MINUTES OF SELECT BOARD
November 14, 2023**

Present: Benjamin Eastman, Chair; W. Thomas Griffin; Emily Thurber

Others Present: Pat Geary, Colrain Sewer District; Roger Williams; Jane Johnson; Jade Mortimer; Marybeth Chichester; Rusty Coombs; Marjorie Smith, Administrative Assistant; Kevin Fox, Town Administrator

Chair Ben Eastman called the meeting to order at 4:32 pm.

Tax Classification Hearing Per M.G.L. Chapter 40 Section 56

Ben Eastman opened the hearing in accordance with M.G.L. Chapter 40 Section 56 at 4:33 pm.

Kevin Fox informed the Board that the hearing was advertised on 10/24/2023 in the Greenfield Recorder and the purpose of the hearing is to decide on a single or split tax rate.

MOVED: Thom Griffin moved to adopt a single tax rate for FY2024.

Emily Thurber seconded. **Approved unanimously.**

Ben Eastman closed the hearing at 4:34 pm.

Appointments: None

New Business: Requests to be Appointed to Energy Committee: David Greenberg, Chris Krezmien

Kevin Fox informed the Board that both David Greenberg and Chris Krezmien sent emails requesting to be appointed to the Energy Committee. There are currently five vacancies.

MOVED: Thom Griffin moved to appoint David Greenberg to the Energy Committee and appoint Chris Krezmien to the Energy Committee for periods of one year.

Emily Thurber seconded. **Approved unanimously.**

Request from Matt Murphy, Chief of External Affairs, Executive Office of Administration and Finance RE: letter from Select Board recognizing the State Budget item stating "that not less than \$50,000 shall be expended for sewer engineering and interim wastewater management solutions in the Town of Colrain" was intended for the Colrain Sewer District and the Boards desire to see that A&F pay out these funds to the CSD

Kevin Fox explained that the Administration of Finance (A&F) sent a letter to the Board requesting they clarify who the earmark was intended to go to and that the CSD agreed to pay for the I&I study with funds from the One-Stop grant in exchange for authorizing A&F to release the \$50,000 to the CSD.

MOVED: Thom Griffin moved to on behalf of the Select Board that we write an email to Rick Mikulis indicating that we recognize that the \$50,000 was intended for the Colrain Sewer District and it is our desire to see us pay out the earmark to the Colrain Sewer District. Further we authorize the Town Administrator to send that email.

Emily Thurber seconded. **Approved unanimously.**

Waiver And Release of Right of First Refusal and Assignment Pursuant to M.G.L.c. 61; property located off West Leyden Road identified as Parcel ID 4210-0021-00000

Kevin Fox explained to the Board there is a piece of property on West Leyden Rd that is currently in Chapter 61 and the owners are looking to sell. The Town has the Right of First Refusal, meaning the Town can waive their right or purchase for the accepted offer.

MOVED: Thom Griffin moved to waive the right of first refusal to the parcel of land as identified with Parcel ID 421-0-00210-0000.

Emily Thurber seconded. **Approved unanimously.**

Written Information Security Program Approval/Adoption

Every year Kevin meets with Northeast IT, the Town's managed IT service, to identify how the network functions security wise and what we need to do for licensing, software upgrades and capital upgrades. Last year identified the need for a Written Information Security Program, which is required by law and a suggested best business practice and included in the FY24 budget.

MOVED: Thom Griffin moved that the Town of Colrain adopt the Written Information Security Program

Emily Thurber seconded. **Approved unanimously.**

Old Business: None

Unanticipated: **Approve Select Board Meeting Minutes – (2/18/2021, 3/9/2021, 3/17/2021, 4/13/2021, 4/27/2021, 10/24/2023)**

MOVED: Thom Griffin moved to accept the minutes of 2/18/2021 as submitted.

Emily Thurber seconded. **Approved unanimously.**

MOVED: Thom Griffin moved to accept the minutes of the Select Board from 3/9/2021 as submitted.

Emily Thurber seconded. **Approved unanimously.**

MOVED: Thom Griffin moved to accept the minutes of 3/17/2021 as submitted.

Emily Thurber seconded. **Approved unanimously.**

MOVED: Thom Griffin moved to accept the minutes of the Select Board from 4/13/2021 as submitted.

Emily Thurber seconded. **Approved unanimously.**

MOVED: Thom Griffin moved to accept the minutes of 4/27/2021 as submitted.

Emily Thurber seconded. **Approved unanimously.**

MOVED: Thom Griffin moved to accept the minutes of the Select Board from 10/24/2023 as submitted.

Emily Thurber seconded. **Approved unanimously.**

Jade Mortimer questioned the Board as to why the minutes are behind. The Board was not able to answer fully as none of the current members were on the Board at the time.


Town Administrator Updates: None

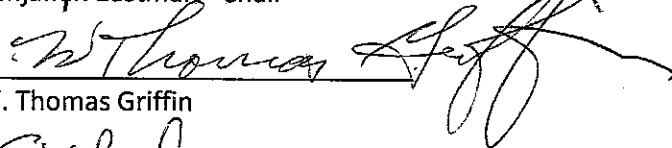
MOVED: Thom Griffin moved to dissolve the meeting at 5:05 pm.
Emily Thurber seconded. **Approved unanimously.**


Respectfully submitted,

Marjorie Smith
Administrative Assistant

Accepted by the Select Board


Benjamin Eastman - Chair


W. Thomas Griffin


Emily Thurber

Documents:

Select Board Meeting Notes

Tax Classification Hearing Notice Dated 10/24/2023

List of Energy Committee Current Members and Number of Vacant Seats

Email from David Greenberg to Kevin Fox dated 11/6/2023 re: Request to be Appointed to Energy Committee

Email from Christopher Krezmien to Kevin Fox dated 11/7/2023 re: Request to be Appointed to Energy Committee

Email from Matthew Murphy, Chief of External Affairs, to Kevin Fox dated 11/1/2023 re: FY2024 \$50,000 State Budget Earmark

Excerpt from FY2024 State Budget re: \$50,000 Earmark to the Town of Colrain

Letter from the Colrain Sewer District to the Select Board re: Use of Grant Funds to Pay for the I&I Study

Letter from Attorney Nathaniel Tripp to the Select Board dated 11/7/2023 re: Notice of Intent to Sell 19.6 Acres of Land with Parcel ID 4210-0021-00000

Purchase and Sale Agreement Dated 8/14/2023 re: 19.6 Acres of Land with Parcel ID 4210-0021-00000

Copy of State Tax Form CL-3 Recorded 7/30/2018 re: Chapter 61 Classification for 19.6 Acres of Land with Parcel ID 4210-0021-00000

Waiver and Release of Right of First Refusal and Assignment Pursuant to M.G.L. c. 61 re: 19.6 Acres of Land with Parcel ID 4210-0021-00000

Portion of Tax Map 421

Property Card for Parcel ID 4210-0021-00000

Mass General Law Part I, Title IX, Chapter 61, Section 8

Final Draft of Written Information Security Program