

Town of Colrain
Select Board/MLP Board Meeting
Colrain Highway Garage
9 Jacksonville Road
4:30 PM

**MINUTES OF SELECT BOARD
June 25, 2024**

Present Emily Thurber, Chair; Benjamin Eastman; Katie Korby

Others Present: Michael Slowinski, MLP Manager; Paula Harrison, Treasurer; Marjorie Smith, Administrative Assistant; Kevin Fox, Town Administrator

Chair, Emily Thurber called the meeting to order at 4:31pm.

Appointments:

Fire Department Building Committee (Invited)

Doug MacLeay attended the meeting and updated the board that the Building Committee has not met since its creation and spoke to some of the possible places for a new fire station. Discussion on contacting Nick Anzuoni, Chair of the committee, to schedule a meeting.

Mike Slowinski – MLP Manager – Broadband Update

Mike Slowinski updated the Board about the annual spring inspection of the broadband. 20 deficiencies were identified, four of which were trees/limbs on broadband wires. Mike requested permission from the Board to hire Woody Lanoue for a day to take care of the limbs and would pay him out of broadband funds. Discussion on distinguishing between the wires on the poles, so residents know which is the broadband.

MOVED: Ben Eastman moved to have Mike Slowinski hire Woody Lanoue as the broadband cleaning crew. Katie Korby seconded. **Approved unanimously.**

New Business:

Approve/Sign MOU's (3) between the FCSWMD and the Town of Colrain RE: 1 -Hazardous Waste Collection Event, 2-Third Party Inspection of Transfer Station and 3- Hauling and Disposal of Recyclables, Hauling and Disposal of Solid Wastes, Hauling and Disposal of Bulky Waste and Hauling and Disposal of Scrap Metal and Appliances

MOVED: Ben Eastman moved to sign the contracts for the Franklin County Solid Waste Management District for Hazardous Waste Collection Event, regarding Third Party Inspection of Transfer Station and regarding Hauling and Disposal of Recyclables, Hauling and Disposal of Solid Wastes, Hauling and Disposal of Bulky Waste and Hauling and Disposal of Scrap Metal and Appliances

Emily Thurber seconded. **Approved unanimously.**

Each member of the Board signed two copies of each MOU.

Old Business:

Complete FY2025 Appointment Process

Ben Eastman volunteered to be the representative to the solid waste district. Discussion regarding Jonathan Lagreze possible appointment as the Solid Waste District Representative. All three members of the Board explained that a member of the Board would like to be the rep as they don't have a full understanding of the Solid Waste District and would be a good opportunity to learn more about the district. The Board will revisit Jonathan Lagreze's offer to serve next year.

MOVED: Ben Eastman moved to appoint Katie Korby as the Representative to the FRCOG Council and Diana as the secondary representative to the FRCOG.

Emily Thurber seconded. **Approved. 2-1**

MOVED: Katie Korby moved to appoint Ben Eastman to be the Representative to the Franklin County Solid Waste District.

Emily Thurber seconded. **Approved 2-1.**

Unanticipated:

Stairway Behind Veteran's Memorial Park – Mike Slowinski

Mike Slowinski brought the condition of the stairway behind the Veteran's Memorial Park to the Board's attention that was been uncovered during the Pollinator Garden Committee's work-bee. Emily Thurber explained that the Board needed to take a look at it and will reach out to the Highway and Fire Departments to block it off in some way. Katie Korby offered to attend the next work-bee.

Police Detail Account

Paula explained that as part of the annual audit, Tom Scanlon pointed out a running balance in the police agency account of around \$20,000. It was discovered that 50% of the detail fee (admin portion) has been charged to this account and should've been charged to Miscellaneous Income. Paula has requested the Accountant make a journal entry and have the funds be moved to Miscellaneous Income.

Full-time Officer Position

Discussion regarding Derek Worden accepting the full-time officer position, use of paid vacation or sick time during the introductory period, and verbiage in the offer letter. Paula Harrison explained the different options to the Board on what they could offer to Derek, the paid time off policies, and to be clear with Derek on the use of vacation versus sick time and that vacation time accrues.

MOVED: Ben Eastman moved to appoint Derek Worden as a part time police officer pending his decision of the full-time police officer position as written.

Katie Korby seconded. **Approved unanimously.**

Discussion on timeline for Derek to accept the full-time police officer position.

MOVED: Ben Eastman moved to appoint Emily Thurber as the contact person for discussion of the full-time police officer contract of Derek Worden.

Katie Korby seconded. **Approved unanimously.**

Emily Thurber – Thanks to Kevin

Emily read a statement thanking him for his many years of service, hard work and dedication to the Town.

Town Administrator Updates:

None

Approve Select Board Meeting Minutes – (6/11/2024)

MOVED: Ben Eastman moved to approve the minutes of the Select Board of 6/11/2024.

Katie Korby seconded. **Approved unanimously.**

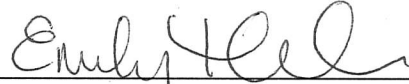
MOVED: Ben Eastman moved to dissolve the meeting at 5:49pm.
Emily Thurber seconded. **Approved unanimously.**

Respectfully submitted,



Marjorie Smith
Administrative Assistant

Accepted by the Select Board on 7/9/2024



Emily Thurber - Chair



Benjamin Eastman



Katie Korby

Documents Distributed to the Select Board Before the Meeting in a Packet or at the Meeting:

Select Board Meeting Notes

Memorandum of Understanding between the Franklin County Solid Waste Management District and the Town of Colrain

Memorandum of Understanding between the Franklin County Solid Waste Management District and the Town of Colrain re: Third-Party Inspection of the Town's Municipal Transfer Station

Memorandum of Understanding between the Franklin County Solid Waste Management District and the Town of Colrain re: Hauling of Recyclables and Hauling and Disposal of Solid Waste; Hauling and Disposal of Bulky Wastes; and Hauling and Disposal of Scrap Metal and Appliances

Draft Select Board Minutes 2024-06-11