

Town of Colrain
Select Board/MLP Board Meeting
Colrain Highway Garage
9 Jacksonville Road
4:30 pm

**MINUTES OF SELECT BOARD
April 29, 2025**

Present Emily Thurber, Chair; Benjamin Eastman; Katie Korby

Others Present: Marjorie Smith, Administrative Assistant; Diana Parsons, Town Administrator

Chair Emily Thurber called the meeting to order at 4:32pm.

Consent Items:

MOVED: Ben Eastman moved to approve the warrants as written.
Katie Korby seconded. **Approved unanimously.**

Appointments and Resignations:

None

New Business:

Vote Director of Assessing Contract for the period of July 1, 2025 through June 30, 2028; Appoint Alice Wozniak as Director of Assessing for the same period

Brief discussion on the stipend for the Director of Assessors, which was not included in the contract.

MOVED: Emily Thurber moved to accept the contract for Director of Assessing for the period of July 1, 2025 through June 30, 2028 and appoint Alice Wozniak as Director of Assessing for the period.
Katie Korby seconded. **Approved unanimously.**

The Board signed the Director of Assessing contract.

Vote Treasurer/Collector Contract for the period of July 1, 2025 through June 30, 2028: Appoint Paula Harrison as Treasurer/Collector for the same period

No discussion.

MOVED: Katie Korby moved to accept the Treasurer/Collector contract for the period of July 1, 2025 through June 30, 2028 and appoint Paula Harrison as Treasurer/Collector for the same period.
Emily Thurber seconded. **Approved unanimously.**

The Board signed the Treasurer/Collector contract.

Declare William Apress Day; Proclamation Originally Adopted in 2021; Celebration on May 24, 2025 at 3 pm at Griswold Memorial Library

MOVED: Katie Korby moved to declare William Apress Day with the celebration to happen on May 24, 2025 at 3pm at Griswold Memorial Library.
Ben Eastman seconded. **Approved unanimously.**

Old Business:

Review Final FY26 Omnibus Budget

Diana Parsons summarized the format of the omnibus budget document, and that Town Counsel reviewed a few of the motions for specific articles. Discussion about what budget documents will be handed out at the Town Meeting. Diana explained what transfers were being made from free cash; general stabilization (\$20,000), OPEB Trust (\$40,000) and fire truck (\$350,000).

Review FY26 Annual Town Meeting Warrant Motions with Assignments

Discussion on childcare being offered and having families sign up ahead of time. The Board went through each article to decide who would make each motion at the Town Meeting. Discussion on whether the Board would make recommendations on each article, which the Board decided not to because each article except for a few were requested by the Board. Those requested by other departments have been specified. Brief discussion on the meals tax and the process should the article be approved at the Town Meeting.

Administrator Updates:

Office Reconfiguration

There are still a few punch list items to be finished up, which the contractor is coming on Thursday to complete.

MVP 2.0 Kickoff Meeting this week in Sutton MA

Diana will be traveling to Sutton to attend the kickoff meeting with the Town Administrator from Charlemont.

FEMA BRIC Funding Eliminated for the Town's Hazardous Mitigation Plan (HMP)

The HMP is expiring at the end of the Fiscal Year and the funding for completing a new plan was taken away.

Bridge on Adamsville Rd

The One Stop Community Grant opens May 5th and Diana would like to apply for a STRAP Grant for the construction on a new bridge currently being designed on Adamsville Rd over Vincent Brook.

Street Sweeping

The contractor will start on May 1st.

Public and Board Member Comments:

None

Requests for Future Agenda Items:

Renew Lease with MTRSD for Colrain Central School, 05/20/25

No discussion.

Personnel Policy Changes re: O/T Calculation & Reimbursement for Call-In, 05/20/25

Diana Parsons refreshed the Board regarding the current policies and the request to increase the call-in minimum hours to 4 hours. Brief discussion on winter road maintenance and the time of day that roads are plowed.

Updates re: Colrain Sewer District Treatment Options

No discussion.

Correspondence and Select Board Informational Items:

Executive Session:

None

Dissolve Meeting:

MOVED: Emily Thurber moved to dissolve the meeting at 5:33pm.
Ben Eastman seconded. **Approved unanimously.**

Respectfully submitted,

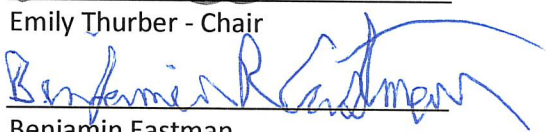


Marjorie Smith
Administrative Assistant

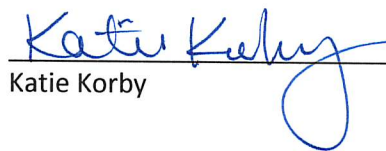
Accepted by the Select Board on 8/2/2025



Emily Thurber - Chair



Benjamin Eastman



Katie Korby

Documents Distributed to the Select Board Before the Meeting in a Packet or at the Meeting:

FY2026 Director of Assessing Contract

FY2026 Treasurer/Collector Contract

Email dated 4/25/2025 from Chelsea Jordan-Makely, Library Director, to Diana Parsons, Town Administrator, re: William Apress Proclamation and Celebration

FY2026 Annual Town Meeting Final Warrant with Motions

FY2026 Budget Summary and Tax Rate Recap

FY2026 Omnibus Budget, Article 6