

Adams Direct Mail Services, LLC

99 Elm Street
Greenfield, MA 01301

Invoice # 22338

Invoice

CUSTOMER
Town of Colrain Planning Board 55 Main Road Colrain, MA 01340

DATE	DUE DATE
5/8/2024	6/7/2024

P.O. Number	TERMS
Lrge Postcards	Net 30 Days

Qty	Item	Description	Amount
1	DISKSmall ...	Create simplified address list and do postal paperwork required for mailing of the 807 "Colrain Solar Action Plan" postcards	25.00
1	MIN	Minimum Fee of \$55.00 for all services (Includes counting and sorting mail by routes, trayng, sleeving, and bringing 807 pieces to Greenfield post office and back to our shop. Postage for your mailing, completed and delivered to the Greenfield Post Office for check in on 4/18/24 was \$172.70 and was billed on Invoice 22295. Printing of the Color postcards was \$241.00 and was also billed on Invoice 22295.	55.00
	Discount	The postage amount you paid was \$176.13, while the actual postage was \$172.70, so here is the credit amount of \$3.42	-3.42
		Sales Tax - Resale	0.00

Thank you for letting us serve you.
We appreciate your business

Total	\$76.58
Payments/Credits	\$0.00
Balance Due	\$76.58