

**REQUEST FOR PROPOSALS – MVP 2.0 Planning Vendor, *June 30, 2025***  
***On behalf of the***  
**Towns of Charlemont and Colrain, Massachusetts**

**Addendum #2 (final): July 23, 2025, 2 pm**

**Q1.** Who is your Equity Partner?

**A1.** Caitlyn Marquis from Tap Root Embodied

**Q2.** In your Price Proposal –you state that the price proposal should be broken down according to Tasks I – III. Are these the three phases? And do you require a further breakdown. And we understand that this does not include implementation. Do you want us to include a budget (as broken down per your sample budget?)

<b>Phase 1: Developing a Core Team</b>
<b>Phase 2: Revisiting Resilience Priorities</b>
<b>Phase 3: Implementing a Seed Project</b>

**A2.** Yes, the tasks are the Phases above. We do not require a further breakdown. This does not include implementation of the Seed Project, which will be contracted later. However, Phase 3 includes preliminary planning work from the Planning Vendor for the Seed Project which must be chosen by the end of June 2026. The sample budget is an illustration of what the grantor anticipates the communities will expend toward each step.

**Q3.** For Technical Proposal item d. Deliverables, are you looking to see included a detailed description of the deliverables required by MVP as part of the grant? Are you also expecting to see additional proposed deliverables provided by the Planning Vendor?

**A3.** Yes, we anticipate a detailed description of the deliverables that will result in (and may include) the outcomes identified in “MVP checkpoints” column in the table included in the RFP for required actions and deliverables. Yes, there could be additional deliverables proposed by the Planning Vendor beyond what the ‘Checkpoints’ prescribe.

**Q4.** Does Colrain receive mail via overnight delivery from the USPS and if so, have you found the delivery to be reliable or is there another method of delivery that seems to work best when sending mail to the Town of Colrain?

**A4.** Yes, the Town Office regularly receives overnight packages from USPS, Fed Ex and UPS.

**Q5.** The cover sheet for the price proposal has a line for a social security number and a line for a fax number. I assume that it is okay to omit the fax number and to include a Federal Identification Number and omit the SSN.

**A5.** I don't see what you're referring to. Following is the form as it appears in the RFP.

**MVP 2.0 PLANNING VENDOR  
COVER SHEET**

Proposer:		
Street		
	(Number and Street)	(State) (Zip Code)
Taxpayer Identification No:		
	(Social Security Number)	(Federal Identification Number)
Contact Name:		
Telephone:		
Email		
Fax:		
Authorized Signature:		
Name:		
Title: Date:		